

AGENDA

Meeting: Royal Wootton Bassett and Cricklade Area Board

Place: [Access the online meeting here](#)

Date: Wednesday 16 June 2021

Time: 6.00 pm

Including the Parishes of Braydon, Broad Hinton & Winterbourne Bassett, Broad Town, Clyffe Pypard, Cricklade, Latton, Lydiard Millicent, Lydiard Tregoz, Lyneham & Bradenstoke, Marston Meysey, Purton, Tockenham and Royal Wootton Bassett

The Area Board welcomes and invites contributions from members of the public in this online meeting.

[To join the meeting and be able to enter in the discussion, please use this link.](#)

[Guidance on how to access this meeting online is available here](#)

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Press enquiries to Communications on direct lines (01225) 713114 / 713115

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Wiltshire Councillors

Cllr Allison Bucknell - Lyneham (Chairman)
Cllr Mary Champion - Royal Wootton Bassett North
Cllr Jacqui Lay - Purton
Cllr Bob Jones MBE - Cricklade and Latton
Cllr Steve Bucknell - Royal Wootton Bassett East
Cllr David Bowler - Royal Wootton Bassett South & West

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	Time
<p>1 Chairman's Welcome, Introductions and Announcements <i>(Pages 1 - 4)</i></p> <ul style="list-style-type: none"> • Area Board Operational Model 2021 onwards • Enhancement of Bus Services 	6:00pm
2 Apologies for Absence	
<p>3 Minutes <i>(Pages 5 - 14)</i></p> <p>To approve the minutes of the meetings held on Wednesday 10 March 2021 and Tuesday 18 May 2021</p>	
<p>4 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee</p>	
<p>5 Appointment of Members to Outside Bodies</p> <ul style="list-style-type: none"> • Community & RAF Fairford Liaison Group – Cllr Bob Jones 	
<p>6 CEM Delegated Decision</p> <p>A revised report to update the delegated authority to the Community Engagement Manager in order to expedite funding awards in between meetings</p>	
<p>7 Parish Council welcome and introduction</p> <p>Braydon, Broad Hinton and Winterbourne Bassett, Broad Town, Clyffe Pypard, Cricklade, Latton, Lydiard Millicent, Lydiard Tregoz, Lyneham & Bradenstoke, Marston Meysey, Purton, Tockenham and Royal Wootton Bassett</p> <p>‘Just a minute’ – one-minute updates from our local parish representatives on the following:</p> <ul style="list-style-type: none"> • The size of the parish • Key facilities within the parish • Any challenges currently faced 	

8 **Community area status reports** *(Pages 15 - 34)*

To review the Community area status report and its recommendations

9 **Area Board priority setting and appointment of lead Councillors**

From the findings of the status report, the Area Board will agree up to five local priorities

The Area Board will also appoint lead Members at this stage

10 **Area Board priority discussions**

A collaborative discussion reviewing the new priorities, encouraging comments from all attendees. Welcome comments within the meeting or via the chat function to advise on how we can collaboratively address the emerging priorities

11 **Community Safety Forum**

Updates from the Community Safety Forum

12 **Community Area Transport Group (CATG)** *(Pages 35 - 44)*

Recommendations from the CATG

13 **Written Partner Updates** *(Pages 45 - 54)*

To note written updates

14 **Close**

The Chairman will invite any remaining questions from the floor

8:00pm

Chairman's Announcements

Subject:	Area Board model May 2021
Web /contact:	Rhys Schell, Specialist Manager - Community Engagement and Governance rhys.schell@wiltshire.gov.uk

The Area Board model was first introduced in 2009 and has delivered significant success in developing stronger communities since its inception. The overall aims of the Wiltshire Area Boards remain the same, however, an evolved framework has been created that builds on the strengths of the model and enables Area Boards to use more flexible, informal methods to engage with local residents.

Over recent years multiple Area Boards have piloted different approaches using events, workshops and surveys, with the data clearly showing that this varied approach to resident engagement reaches a wider cross section of the community. This leads to a more consultative and collaborative approach and one that promotes local intelligence gathering to inform decision making.

The new framework allows Area Boards to tailor their approach to their communities, considering what their local priorities are, the partners involved and the outcomes they wish to achieve. It will importantly offer more opportunities for our residents to engage with us on issues important to them. The model promotes each Area Board to develop its network of community led activity through business meetings, community engagements such as events, workshops and surveys and a wide range of sub-groups.

Figure 1 shows an example of how the annual Area Board cycle could look. Four Area Board business meetings, with multiple Area Board engagements taking place at other times during the year, which focus on specific local priorities. In addition, working groups of the board such as youth networks, health and wellbeing groups and community area transport groups will continue to meet and link with the Area Board.

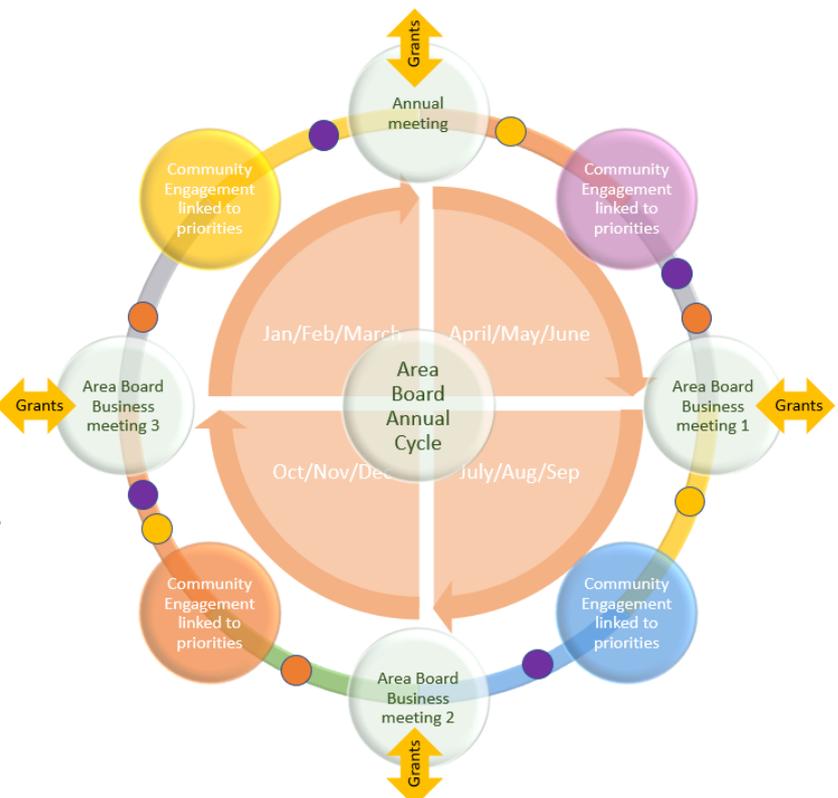
Figure 1 - The Area Board model

Area Board Example Model

4 business meetings scheduled evenly across the year. If additional business decisions are needed then meetings can be set or delegated decisions taken.

Informal engagement activities can be flexibly built into the Area Board programme, agreed between the Community Engagement Manager and Cllrs.

- Community Area Transport Group
- Health & Wellbeing Forum
- Local Youth Network



How to make suggestions for improved or enhanced bus services in Wiltshire

Briefing Note No. 21-08

Service: Communities & Neighbourhood Services – Passenger Transport

Further Enquiries to: Jason Salter
Date Prepared: 1st June 2021
Direct Line: (01225) 713454 or 7133334

On 15 March this year the government published "[Bus Back Better](#)" a national bus strategy for England, which outlines ambitious reform of how bus services are planned and delivered.

The strategy will deliver better bus services for passengers across England, through ambitious and far-reaching reform of how services are planned and delivered. It will make buses:

- more frequent
- more reliable
- easier to understand and use
- better co-ordinated
- cheaper.

The strategy is seen as an important part of the “levelling up agenda” and recognises that where commercial bus companies and local transport authorities work closely together buses are the easiest, cheapest and quickest way to improve transport. Some £3bn has been set aside in this parliament to be spent on increasing bus usage nationally through the national bus strategy.



As a prelude to this strategy the Government’s Better Deal for Bus Users, in March 2020, granted Wiltshire £671,000 as revenue support to help to improve the provision of local bus services in our area in one or more of the following ways:

- to improve current local bus services - for instance increasing evening or weekend frequencies, or supporting additional seasonal services in tourist areas;
- to restore lost bus routes where most needed to ensure people have access to public transport services;
- to support new bus services, or extensions to current services, to access e.g. new housing, employment opportunities, healthcare facilities etc.

Last spring, we consulted on how this grant could best be spent, and I would like to thank those who responded to that consultation; the information provided has been most useful in shaping our thinking.

However, in the year since we have seen tremendous change, but now we are approaching the end of the lockdowns we need to make definite plans of how we will spend this money. Because so much has changed, not only because of the Pandemic, but also because we have many new councillors who may have different priorities, we are seeking up-to-date suggestions on how this money should be spent.

While compiling these requests, please bear in mind that this funding is:

- time-limited, with no guarantee that further funding will be available at the end of the experimental period to allow the improvements to continue.
- this money will need to be spread around the county and so requests for small improvements to existing services are likely to be more successful
- a new all-day service could cost in the region of £150,000 per annum to operate and be difficult to resource
- one additional journey, or an extension of an existing one can make a significant to a community's connectivity

At the moment we are only asking for suggestions for new services or changes/additions to existing services. However, as the National Bus Strategy is implemented, we will be asking for suggestions of improvements that would make significantly more people from your community use public transport. We realise however, that you will need much longer to consult on this with local residents.

If you provided ideas previously, which you consider are still valid you don't need to do anything; they will remain on our list. But if needs have changed, please advise our Bus Network Manager at buses@wiltshire.gov.uk by **Wednesday 14th July 2021**, so that he can assess the feasibility of introducing these on an experimental basis using this funding, over the next 12 – 18 months.

Please accept our apologies for the short timescale for this consultation, but the monies need to be committed in this financial year and some of the suggestions may require lengthy procurement exercises.

If you wish to discuss this request in more detail, or obtain guidance on the feasibility of a suggestion before submitting it, please ring the Bus Network Manager on 01225 713454 or email him at buses@wiltshire.gov.uk.

MINUTES

Meeting: Royal Wootton Bassett and Cricklade Area Board
Place: On-Line Meeting
Date: 10 March 2021
Start Time: 6.00 pm
Finish Time: 7.55 pm

Please direct any enquiries on these minutes to:

Kevin Fielding(Democratic Services Officer) (Tel): 01249 706612 or (e-mail)
kevin.fielding@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Allison Bucknell (Chairman), Cllr Mary Champion, Cllr Jacqui Lay, Cllr Chris Hurst and Cllr Bob Jones MBE

Wiltshire Council Officers

Rhys Schell – Specialist Manager - Community Engagement and Governance
Kevin Fielding – Democratic Services Officer

Total in attendance: 28

<u>Minute No.</u>	<u>Summary of Issues Discussed and Decision</u>
40	<p><u>Chairman's Welcome, Introductions and Announcements</u></p> <p>The Chairman welcomed everyone to the on-line meeting of the RWB&C Area Board</p> <p>The Area Board members introduced themselves</p> <p>The following Chairman's Announcements contained in the agenda pack were noted:</p> <ul style="list-style-type: none"> • Cricklade Leisure Centre Refurbishment • Fostering • Independent Visitor Scheme • Covid-19 Community Testing • Become a Councillor
41	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Cllr Mollie Groom and Jane Vaughan – Community Engagement Manager, whom the Area Board wished a speedy recovery</p>
42	<p><u>Minutes</u></p> <p>Decision</p> <ul style="list-style-type: none"> • The minutes of the meeting held on Wednesday 25 November 2020 were agreed a correct record and signed by the Chairman
43	<p><u>Declarations of Interest</u></p> <p>Cllr Bob Jones - Cricklade Heritage funding application and Cricklade Defibrillator group funding application - would not vote on these applications</p>
44	<p><u>RWB&C Area Board 2017-2021</u></p> <p>Cllr Allison Bucknell introduced various speakers who gave updates since the</p>

last Area Board meeting

Local Area Coordinator – Francis Barrone

- That the Wellbeing Hub were now carrying out door step visits to seek out shielders who haven't been contacted by Wiltshire Council as yet
- Good collaborative working with local GP surgeries
- That local Church groups were now getting involved
- That food bank usage was now reducing in the community area
- Lots of creativity and resilience being shown by people
- Lots of Whatsapp and social media use going on
- That the virtual meeting platforms continued to be a good way for connecting up people

Rise Youth, Supporting Young People – Danielle Blake

- Numbers of young people a bit thin on the ground, but still delivering a service
- That many young people were worried about going back to school

Community Safety Group

- That the group had continued to meet – thanks to all who had taken part during the last four years

Dementia group

- Looking to get the group back on track when the restrictions relax

Royal Wootton Bassett Environmental Group

That the group had continued to meet in line with the Covid restrictions, during this time project groups had:

- Produced a residents' cycling survey and network of proposed cycle links in RWB, and engaged with RWBTC on this. They continued to engage with Wiltshire council for the long awaited cycle path to Swindon

	<ul style="list-style-type: none"> • Researched best practice and solutions with Plant life and Dorset council. Met with Highways, Streetscene and the chair of the Wiltshire Council climate emergency taskforce in the efforts to introduce a wildflower trial in RWB • Supported local sustainable shops with an online Eco-Fest in 2020. Plans to launch a sustainable shopping app called Future Friendly in 2021 <p>The Chairman thanked everyone for their updates</p>
45	<p><u>Partner & Parish Updates</u></p> <p>The following written partner updates contained in the agenda pack were noted:</p> <p>Dorset & Wiltshire Fire and Rescue Service</p> <p>NHS/Healthwatch Wiltshire</p> <p>Royal Wootton Bassett Town Council</p> <p>Cricklade Town Council</p> <ul style="list-style-type: none"> • That the Town Council were looking forward to some new councillors joining them after the 6 May local elections • That the Town Council were taking over new assets from Wiltshire Council included the Cricklade Leisure Centre <p>The Chairman thanked everyone for their updates</p>
46	<p><u>Investing in our Community - An overview of Community Area Funding 2017-2021</u></p> <p>Cllr Allison Bucknell gave an overview of the 2020/21 Area Board budget</p> <p>Capital Grant scheme</p> <ul style="list-style-type: none"> • 2020/21 allocation - £47,776 • Invested to date - £4,888 • Available for investment - £42,888 • Balance if all requests are granted - £15,383

	<p>Positive Youth Activities</p> <ul style="list-style-type: none"> • 2020/21 allocation - £19,528 • Invested to date - £335.50 • Available for investment - £19,192.50 • Balance if all requests are granted - £5,685 <p>Health and Wellbeing/Older Person Champion</p> <ul style="list-style-type: none"> • 2020/21 allocation - £7,700 • Invested to date - £1,700 • Available for investment - £6,000 • Balance if all requests are granted - £6,000
47	<p><u>Grants for Local Groups</u></p> <p>Community Area Grants</p> <p>Cricklade Bloomers awarded £3,000 for Utility vehicle</p> <p>Cricklade Defibrillator group awarded £2,200 for Defibrillators <i>Note: Cllr Bob Jones declared an interest and abstained from the vote</i></p> <p>Green Machine awarded £999 for Digital Devices for home schooling</p> <p>Saxons Petanque awarded £1,750 for Pitch improvements</p> <p>Cricklade Heritage Trail awarded £2,500 for Interpretation boards and promotion <i>Note: Cllr Bob Jones declared an interest and abstained from the vote</i></p> <p>Cricklade Town Hall awarded £5,000 for DDA Compliant facilities</p> <p>Broad Town Parish Council awarded £4,904 for Improvements at Red Hills playing field</p> <p>Old Court Community Pre-School, Royal Wootton Bassett awarded £900</p>

	<p>for Digital devices and software</p> <p>St Sampson's, Cricklade awarded £700 for CCTV project</p> <p>St Michael's, Church Hall, Lyneham awarded £552 for Foodbank project</p> <p>Lyneham Village Hall awarded £5,000 for Lyneham Village Hall</p> <p>Youth Grants</p> <p>The Rise Trust awarded £1,232.50 for RISE YOUTH Detached Outreach – Cricklade</p> <p>Cricklade Local Youth Network awarded £3,625 for Positive Youth activities for 13-18 yr olds in Cricklade 2021 to 2022</p> <p>Royal Wootton Bassett Town Council awarded £8,650 for Detached Youth Work (Rise Youth)</p>
48	<p><u>Royal Wootton Bassett and Cricklade Community Area working towards recovery</u></p> <p>Cllr Allison Bucknell advised that discussions had been held across the community which were helping to assess current issues and future priorities across the Community Area</p> <p>These conversations would continue across the community area and develop actions that could be taken forward by the Area Board and its partners</p> <p>Priorities were:</p> <p>Young people - Mental Health & Wellbeing and Positive Activities</p> <ul style="list-style-type: none"> • Access to Education and Training • Access to Transport • Access to Social & Cultural activities • Signposting to support and advice <p>Older People - Isolation and access to services</p> <ul style="list-style-type: none"> • Access to Transport

	<ul style="list-style-type: none"> • Access to Social & Cultural activities (to counter social isolation and loneliness) • Access and support to IT <p>Vulnerable individuals and families - ongoing support</p> <ul style="list-style-type: none"> • Mental Health of the whole community • Digital Exclusion - particularly amongst older people and those living with Learning Difficulties • Economically Vulnerable – ‘Just about managing’ • Food poverty, IT poverty, Fuel poverty • Domestic abuse <p>The Local Economy</p> <ul style="list-style-type: none"> • Promotion of High Street and Local Businesses (esp. eco friendly)
49	<p><u>Local Elections - Thursday 6 May 2021</u></p> <p>That most town and parish councils would be looking to elect new councillors, and the importance of registering to vote if you haven't done so</p>
50	<p><u>Close</u></p> <p>Cllr Mollie Groom was thanked for her long service as both a local councillor and as a Wiltshire councillor and was wished a long and happy retirement</p> <p>The Chairman thanked the Wiltshire Council officers for the support that the Area Board had received</p> <p>The Chairman thanked everyone for attending the meeting</p> <p>The next meeting of the Royal Wootton Bassett & Cricklade Area Board would be held on Wednesday 16 June 2021</p>

MINUTES

Meeting: Royal Wootton Bassett and Cricklade Area Board
Place: Civic Centre, St Stephens Place, Trowbridge. BA14 8AH
Date: 18 May 2021
Start Time: 1:00pm
Finish Time: 1:05pm

Please direct any enquiries on these minutes to:

Kevin Fielding(Democratic Services Officer),(Tel): 01249 706612 or (e-mail)
kevin.fielding@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr David Bowler, Cllr Allison Bucknell (Chairman), Cllr Steve Bucknell,
Cllr Mary Champion, Cllr Bob Jones MBE and Cllr Jacqui Lay

<u>Minute No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<u>Apologies for Absence</u> There were no apologies for absence
2	<u>Election of the Chairman</u> Councillor Allison Bucknell was elected Chairman for the forthcoming year
3	<u>Election of the Vice-Chairman</u> Councillor Bob Jones was elected Vice-Chairman for the forthcoming year

RWB&C Area Board 16 June 2021

Appointment of Area Board Lead Councillors

1. Purpose of the Report

- 1.1. To appoint lead Councillor representatives for the Area Board. This will include appointing to Outside Bodies and to reconstitute and appoint to Working Groups for the year 2021/22.

2. Background

- 2.1. Area Boards are invited to appoint Councillors to be their respective lead for particular themes, Outside Bodies or Working Groups. The following guiding principles are in place for Councillors who take a role as an Area Board lead:
 - To be the main Area Board point of contact for local Officers within their respective lead area
 - To attend (and often Chair) relevant sub-groups of the Area Board
 - To work collaboratively with relevant local partners and community groups
 - To provide regular updates back to the Area Board in relation to their lead area
- 2.2. The Area Board is invited to appoint Councillor lead representatives to the Outside Bodies listed at **Appendix A**. These appointments will continue for the duration of Councillors' terms of office, unless the Board determines otherwise.
- 2.3. The Area Board is also invited to reconstitute the Working Groups set out in **Appendix B**, with the Terms of Reference set out at **Appendix C**, and to make appointments to these groups.
- 2.4. Similarly, the Area Board is invited to appoint a named Older Persons and Carer Champion to work with the Area Board and Health and Wellbeing Group for 2021/22 (if applicable).

3. Main Considerations

- 3.1. In 2010 all Area Boards appointed Community Area Transport Groups (CATGs), which operated as informal working groups making recommendations to the Area Board for approval. Terms of Reference are set out in Appendix C.
- 3.2. Some Area Boards have a Local Youth Network (LYN) to facilitate positive activities for young people in the community area. Terms of Reference are set out in Appendix C.

- 3.3. Some Area Boards have also established working groups to consider and facilitate the development of Health and Wellbeing Centre proposals. Where these have Terms of Reference it is for the Area Board to determine and amend where required.
- 3.4. From 2015, Area Boards have been able to establish a local Health and Wellbeing Group to consider health and wellbeing priorities in their local area. These groups are sub-groups of the Area Board and their Terms of Reference can be found in Appendix C.
- 3.5. A key role within the Health and Wellbeing Group is that of the local 'Champion' who works with the Area Board to address priorities for older people and carers, further details on this role can be obtained on request from the officer named on this report.
- 3.6. Area Boards may have established other working groups to consider and address local issues. Where these have Terms of Reference, this is for the Area Board to determine and amend where required.

4. Financial and Resource Implications

- 4.1. None.

5. Legal Implications

- 5.1. Some appointments carry responsibilities and duties, for example, those which involve becoming a trustee. Councillors are advised to seek advice on individual appointments if required. [Protocol 3](#) of the Council's Constitution sets out Guidance to Members on Outside Bodies.

6. Safeguarding Implications

- 6.1 Processes are in place to ensure Disclosure and Barring Service (DBS) checks are undertaken as appropriate.

7. Environmental Impact of the Proposals

- 7.1 None.

8. Equality and Diversity Implications

- 8.1 None.

9. Delegation

- 9.1 By convention, appointments to Outside Bodies which operate within the boundary of a community area are made by the relevant Area Board.

9.2 The appointment of Councillors and other representatives to working groups operating under the Area Board is a matter for the Area Board to determine.

10. Recommendation

10.1 The Area Board is requested to:

- a. Appoint Members as Lead representatives to Outside Bodies as set out at Appendix A;
- b. Agree to reconstitute and appoint to AB Themed Areas and the Working Group(s) as set out in Appendix B; and
- c. Note the Terms of Reference for the Working Group(s), as set out in Appendix C.

Kevin Fielding – Democratic Services Officer, RWB&C Area Board

Appendices:

Appendix A – Appointment to Outside Bodies

Appendix B – Appointment of Lead Members to Themed Areas and Working Groups

Appendix C – Terms of Reference for Working Group(s)

Unpublished background documents relied upon in the preparation of this report

None.

RWB&C Area Board

Appendix A

Appointments of Lead Members to Outside Bodies 2021/22

Outside Body	Councillor Representative
Community & RAF Fairford Liaison Group	Cllr Bob Jones

RWB&C Area Board

Appendix B

Appointments of Area Board Lead Councillors

To Themed Areas as set out in the JSNA and Working Groups of the Board:

Highways and Transport, including Community Area Transport Group (CATG):

Councillor

Children and Young People, including Local Youth Network

Councillor

Health and Wellbeing, including the Health and Wellbeing Group

Councillor

Economy and Employment (add in any relevant working groups)

Councillor

Environment (add in any relevant working groups)

Councillor

Older People (add in any relevant working groups)

Councillor

Arts, Culture and Leisure (add in any relevant working groups)

Councillor

Community Safety (add in any relevant working groups)

Councillor

Housing and Development (add in any relevant working groups)

Councillor

Other Councillor leads?

COMMUNITY AREA TRANSPORT GROUP (CATG)

TERMS OF REFERENCE

Membership of the CATG

The CATG will normally be made up of not more than 10 members from the following groups:

- Members of the Area Board
- Town and Parish Council representatives
- Community representatives

Representatives should act as a conduit between their organisations and the CATG by putting forward the views of the body they represent and providing feedback to its members regarding the work of the CATG. The group members will also need to be mindful of the needs of the community area as a whole when making their recommendations, as not all councils and groups can be represented on the CATG.

Any recommendations of the CATG to the Area Board will usually be reached by consensus but if necessary these can be agreed by a show of hands by those representatives present at the meeting.

The group will normally be chaired by a Wiltshire Councillor. Membership of the CATG will cease when a member ceases to hold the stated office as when first appointed.

The CATG may invite representatives from local organisations to its meetings to give technical advice or to share pertinent local knowledge on projects in the area.

Appointment of CATG Members

Appointment of members to the CATG will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairman, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the CATG (e.g. Town/Parish Council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However it is preferred that the same representative attends if possible to ensure consistency of membership.

Media Relations

Members of the CATG must not issue press statements on behalf of the Area Board.

Any press statements about the work of the CATG should be agreed between the Chairman of the CATG and the Chairman of the Area Board.

Meetings

It is recommended that the CATG meet at least four times a year. Meetings are intended to be limited to the Membership set out above, and is open to other members of the Area Board who wish to attend. It can be open to public if the Area Board wishes. It should be noted that CATG is an advisory body, it does not exercise delegated decision making powers.

Officer Support

Meetings will be attended by relevant officers from Wiltshire Council including a senior transport planner, a senior traffic engineer and a local highway maintenance engineer as necessary. Additional support will be provided outside of the meeting by the Corporate Office Business Support unit, as per Area Boards.

Terms of Reference

The CATG has no formal decision making authority on operational matters or budget expenditure but acts as an informal discussion forum making recommendations to the Area Board. Recommendations must be agreed at a full CATG meeting before being brought to the next Area Board for approval.

The CATG's terms of reference are set out at Appendix A:

Terms of Reference

1. Small scale transport schemes – discretionary funding

To make recommendations to the Area Board to determine priorities and levels of expenditure required for small scale transport schemes in the community area. A discretionary highways budget has been allocated to the board by the Cabinet Member for Highways and Transport. The funding allocation is for capital funding and can only be used to provide new and improved highway infrastructure. It is suitable for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport and improve traffic management. It cannot be used to fund revenue functions such as maintenance schemes or the provision of passenger transport services. Schemes considered by the CATG should have first been raised through the community issues system and endorsed by the relevant town or parish council.

In choosing their local transport schemes Area Boards will need to be mindful of the priorities of the Local Transport Plan and the likely availability of future funding for implementation.

(Cabinet Member Decision HT-021-10)

2. Small scale transport schemes – substantive funding

To submit bids for funding from the centrally held substantive funds. A scheme qualifies as substantive if the estimated cost is in excess of the total discretionary amount available.

(Cabinet Member Decision HT-026-11)

3. C & UC roads speed limit review

To make recommendations to the Area Board as to the priority routes for review on C Class and unclassified roads in accordance with the guidance issued by the Cabinet Member for Highways.

(Cabinet Member Decision HT-027-11)

4. Waiting restrictions

To make recommendations to the Area Board regarding waiting restrictions in areas where the Town or Parish Councils do not wish to undertake this function.

(Cabinet Member Decision HT-031-11)

5. 20mph speed restrictions – review and implementation

To make recommendations to the Area Board as to the priority routes/areas for review and implementation of 20mph speed restrictions in accordance with the guidance issued by the Cabinet Member for Highways.

(Cabinet Member Decision HSB-007-13)

6. Other decisions

To make recommendations to the Area Board regarding any other local highways issues when requested.

Community Area Health and Wellbeing Group Terms of Reference

1. Purpose

Definition of a Health and Wellbeing Group (HWG)

The Health and Wellbeing Group is a sub group of the Community Area Board. It represents a wide range of community stakeholders who work in partnership to facilitate well-being across the community area. People and organisations living and working in the community play a direct role in setting the agenda for this group.

HWGs will identify local needs, priorities and outcomes and make recommendations to the Area Board on how funding for activities should be deployed.

2. Membership

The Health and Wellbeing Groups may include representatives of:

- Members of the Community Area Board,
- Older Peoples Champion,
- Carers Champion,
- People from the community,
- Town and Parish Councils,
- Health and social care commissioners,
- Community and voluntary organisations and groups,
- Community transport providers,
- Police,
- Fire and rescue services,
- GP Practices,
- Other organisations, agencies and individuals that have a genuine interest in promoting the welfare and interests of older people.

All representatives must be subject to appropriate safeguarding requirements.

The participation and involvement of people

People living in the community must play a central role in all aspects of the Health and Wellbeing Groups including the design, development, delivery and review of the local activities.

Health and Wellbeing Groups are encouraged to use a variety of methods to ensure people participate and are involved in decision-making processes. Existing groups may provide a useful forum for involving people, although the decision to retain these groups is for local determination.

Health and Wellbeing Groups must ensure that consultation with people is representative and takes into account the views and needs of under-represented groups (those with protected characteristics) to ensure compliance with the local authorities Public Sector Equality Duty.

Roles of all members of the Health and Wellbeing Groups

All members will be required to:

Community Area Health and Wellbeing Group Terms of Reference

- Take an active part in the development of the Health and Wellbeing Group and its aims.
- Ensure that their organisation is represented by a person of appropriate experience/competency (or his/her appointed deputy) who has full authority within the relevant organisation to speak on behalf of the organisation and contribute fully to all discussions.
- Take responsibility for sharing information with the Health and Wellbeing Group relevant to their organisation/ stakeholders/sector.
- Contribute any information that may have a bearing on activities for older people and ensure that this is shared with the Health and Wellbeing Group.
- Champion the voice and influence of people in decision making.
- Be open and honest and work collaboratively.
- Work to promote equality and non-discriminatory practices in all aspects of the Health and Wellbeing Groups activities.
- Respect all members of the Health and Wellbeing Group and invited representatives.
- Work to improve outcomes for people and ensure high quality safeguarding practice.

3. Structure

The Health and Wellbeing Groups should come together on a quarterly basis, operating in a way which encourages active engagement, dialogue, debate and improved partnership working between key stakeholders.

A smaller management group will take responsibility for coordinating and planning the Health and Wellbeing Groups activities. The Chair of the group will be decided locally and could be any member of the Group. The group will include a member of the Community Area Board, who will work with the Chair to present recommendations and provide updates on progress at Area Board meetings.

The management group will generally comprise of:

- The Chairperson
- Older Persons Champion/ Carers Champion
- Community Engagement Manager
- Commissioning representative (Community Commissioner)

The appointment of Councillors (excluding officers) to Health and Wellbeing Groups will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairperson, subject to approval at the next full Area Board meeting.

Where required, the Chairperson and Community Engagement Manager may appoint additional people to the management group if it is felt their involvement would be important for the function of the group.

Alternative people can represent people at the management group, however, it is preferred that the same representative attends if possible to ensure consistency of membership.

4. Responsibilities of the Health and Wellbeing Groups

Key responsibilities for the Health and Wellbeing Groups include:

Community Area Health and Wellbeing Group Terms of Reference

- Recommending grants that support the priorities identified in the local Joint Strategic Needs Assessment (JSNA).
- Ensuring that any grants and activities take into account any applicable safeguarding implications.
- Making recommendations to the Community Area Board on how priorities for funding should be determined (to include evaluating opportunities for applying for grants)
- Monitoring and reporting on the quality and effectiveness of local activities and grants.

- Based on the JSNAs, local intelligence and Area Board priorities coordinating joint working to deliver these objectives.
- Addressing any conflicts of interest that may arise as part of the local decision making process.

Recommendations to the Community Area Board will usually be reached by consensus but if necessary these can be agreed by a vote.

The management group may invite representatives from local organisations/agencies to its meetings etc to provide expertise or to share local knowledge on activities, projects and programmes in the area.

5. Funding

Area Boards will have an annual revenue budget allocated to them. The Health and Wellbeing group will advise the Area Board on how these funds should be allocated. Health and Wellbeing Groups will be able to bid, apply for funding from other sources and would also be expected to feedback to commissioners on priorities for the Countywide contracts.

6. Media Relations

Members of the Health and Wellbeing Groups may not issue media statements on behalf of the Community Area Board. Any media statements about the work of the Health and Wellbeing Groups should be agreed with between the Health and Wellbeing Groups and Chairperson of the Community Area Board.

7. Review

These terms of reference are subject to change and should be reviewed by the Cabinet Member for Adult Care and Health on an annual basis.

Local Youth Network (LYN) Terms of Reference

1. Purpose

Definition of a Local Youth Network

A Local Youth Network (LYN) is a sub group of the Area Board. It represents a wide range of community stakeholders who work in partnership to facilitate a range of positive activities across the community area.

Local Youth Networks will engage young people and support their voices being heard in order to help shape local decision making. LYNs will adopt an evidenced and need based approach for young people and will actively work with the local Area Board on the provision of positive activities for young people. The membership, aims and relationship with the local Area Board may vary slightly in each community area.

The obligations of the Area Board are set out in the *'Leaders Guidance for Area Boards on Positive Activities for Young People'*.

2. Membership

The LYN may include representatives of:

- Members of the Area Board
- Young people
- Schools
- Town and Parish Councils
- Community and voluntary organisations and groups
- Police
- Health organisations
- Other organisations, agencies and individuals that have a genuine interest in promoting the welfare and interests of young people

All representatives must be subject to appropriate safeguarding requirements.

Participation and involvement of young people

Youth networks are encouraged to use a variety of approaches to ensure young people participate and are involved in decision making processes.

LYNs must ensure that consultation with young people is representative and takes into account the views and needs of underrepresented groups (those with protected characteristics) to ensure compliance with the local authorities Public Sector Equality Duty.

Roles of the LYN

All members will be required to:

- Take an active part in the development of the LYN and its aims.

- Ensure that their organisation is represented by a person of appropriate experience/competency (or his/her appointed deputy) who has full authority within the relevant organisation to speak on behalf of the organisation and contribute fully to all discussions.
- Make recommendations to the Area Board on how positive activities funding should be deployed.
- Take responsibility for sharing information with the LYN relevant to their organisation/stakeholders/sector.
- Contribute any information that may have a bearing on positive activities and ensure that this is shared with the LYN.
- Champion the voice and influence of young people in decision making.
- Be open and honest and work collaboratively.
- Work to promote equality and non-discriminatory practices in all aspects of the LYNs activities.
- Respect all members of the LYN and invited representatives.
- Work to improve outcomes for young people and ensure high quality safeguarding practice.

3. Structure and operation

The frequency, location and format of LYN meetings and activities should be determined locally, however it is recommended that the group meets at least two times per year.

The LYN may come together at events, workshops, youth fairs, meetings and consultations, operating in a way which encourages active engagement, dialogue, debate and improved partnership working between key stakeholders.

The Chair of the group will be decided locally. The group will include a member of the Area Board, who will provide updates on progress at Area Board meetings and advise on recommendations where appropriate.

Each network will be supported by the local Community Engagement Manager, however, models that are independently run in the communities are also encouraged.

The appointment of members (excluding officers) to the management group will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairperson, subject to approval at the next full Area Board meeting.

4. Media Relations

Members of the LYN may not issue media statements on behalf of the Area Board. Any media statements about the work of the LYN should be agreed with between the LYN, Community Engagement Manager and Chairperson of the Area Board.

5. Review

These terms of reference are subject to change and may be reviewed by the Leader on an annual basis.

Wiltshire Council

7 May 2021

Delegation to Community Engagement Manager

Summary

Wiltshire Area Boards have previously delegated authority to officers to grant funding from their delegated community, youth, health and wellbeing budgets in respect of urgent matters that may arise between meetings of the Area Board. It is proposed this delegation is updated for the new council term and extended to cover Community Area Transport Group recommendations.

In light of the Covid-19 pandemic, and due to Area Board engagements increasingly taking place outside of formal meetings, it is recognized that Area Boards now conduct their businesses with increased flexibility and according to community need. The proposed delegation will allow essential decision-making business to continue under such circumstances.

Under the proposed delegation, consultation will take place with the Chairman of the Area Board (or in their absence, the Vice-Chairman) by the Community Engagement Manager to determine urgent matters. It is recognized in urgent situations all members may not be contactable in the timescales required (for instance due to time off or sickness), however, where possible the views of all members should be sought.

Proposal

To consider passing the following resolution:

In order to expedite the work of the Area Board and to deal with urgent matters that may arise between meetings, the Community Engagement Manager, following consultation with the Chairman (or in their absence, the Vice-Chairman) of the Area Board, may authorise expenditure to support community projects (including youth, health and wellbeing and community area transport) from the delegated budget of up to £5,000 per application between meetings of the Area Board. The Community Engagement Manager should seek the views of all Area Board members to obtain a majority in support, prior to the expenditure being agreed.

Decisions taken between meetings will be reported in the funding report to the next meeting of the Area Board explaining why the matter was considered urgent or necessary to expedite the work of the Board. Where a significant number of urgent matters arise between meetings, a special meeting may be called, following consultation with the Chairman to determine such matters.

Reason for Proposal

In order to expedite the work of the Area Board and to deal with urgent matters that may arise between meetings.

Lisa Moore
Democratic Services Officer
lisa.moore@wiltshire.gov.uk

Royal Wootton Bassett and Cricklade Area Board

16th June 2021

Community Area Status Report for RW Bassett and Cricklade Community Area

1. **Purpose of the Report**

- I. To present to members a status report that summarises what the key issues are for the community area as a result of analysing local data and discussions with local stakeholders.
- II. To recommend that the Area Board endorses the report and commits itself to considering what part it can play in addressing the issues

2. **Background**

Every 3 to 4 years, Wiltshire Council's public health department working with key partners and organisations, undertakes a thorough analysis of the data available to provide a summary of the current and future needs of people in Wiltshire. This information which is called the "Community Area Joint Strategic Assessment" (JSNA) is broken down to and presented around Wiltshire's 20 community areas.

Previously, the information has been used to help local communities in their prioritisation and decision making. A key feature of this has been a series of events to bring representatives of the local communities together so that they can be presented with a summary of the information and through discussion agree upon what should be the top local priorities to address.

In late 2019 and early 2020, the latest JSNA process was undertaken and a series of events were organised to take place from March 2020 onwards. Unfortunately, due to the COVID-19 pandemic, these had to be cancelled.

Although, the JSNA data was released in early summer 2020 and can be viewed on the <https://www.wiltshireintelligence.org.uk/> two questions remained. Firstly, how can the impact of COVID-19 upon our communities be captured and reflected in the key issues and priorities within our local area. Issues such as mental health, debt, employment, young people and many others have been adversely affected by the pandemic. Secondly, how can we enable the community to engage with this process and to feed in their own data, knowledge and experiences.

At the same time, the Wiltshire Community Resilience Group had been set up to oversee one of the 4 recovery strands. They were seeking to establish a better understanding of the impact of COVID-19 and looked to the Area Boards to help gather local information and concerns.

As a result, it was agreed that each community area board would lead on the creation of a short "Community Area Status report" to capture and reflect what the

main messages are from the local data and the community discussions. A template was produced by the Community Engagement Team and agreed by both the resilience group and the Area Board Chairs.

3. **Process**

Whilst each community area is different, and each status report will reflect this, there are elements that all have in common. These are:

- I. A record of local data that has been obtained – This information has been mainly obtained from the JSA data but also includes other sources to reflect changes since the pandemic began. These include Wiltshire Citizens Advice – Enquiry Areas report; Wiltshire Mental Health - Open Forum; Wiltshire Intelligence – Recovery JSNA; ONS - Office for National Statistics.
- II. Meetings with organisations and stakeholders where consultation has taken place. These include Community Youth Discussions and feedback from detached Youth sessions; Area Board Community discussion groups; Community Safety Forum; RWB&C Covid 19 volunteer support group discussions; RWB&C Parish forum.
- III. A record of the key issues that have emerged

The community engagement manager has led on this process and tried to be as inclusive and as comprehensive as possible including trying to capture specific concerns affecting BAME or minority groups. Despite this, it is recognised that this report is not an exhaustive summary of all the issues and everything that is happening. It is a work in progress and as new information is obtained and changes occur, the report can be updated in response. Individual or very local issues such as road junctions or a play area are not included in this report. There are alternative procedures in place to address these.

The overarching aim of this document is for Royal Wootton Bassett and Cricklade Area Board and its partners to add to our understanding of where improvement is required and see how with our communities, businesses and organisations we can start to address them. The report will also link this to the work of Wiltshire Council and its partners, so that collaboratively we can tackle issues including those arising from Covid-19

4. **Next steps**

The status report has been produced by the area board but is intended as a resource for all those within the community area. No single organisation can or should be expected to do everything and sustained improvement will only be through all of us working together with the community taking the lead.

If the status report is adopted, the proposed next steps are:

- I. The area board to consider the report and produce for itself a work plan outlining which of the priorities it will focus upon and what it is able to do to help address them. Each action will have assigned to it clear outcomes and outputs. This decision will be influenced by factors including urgency, opportunity and resources.

This work plan to be brought back to the next Area Board meeting for agreement. It will subsequently be a standing item at future area board meetings utilising a traffic light system to offer a simple visual indicator to monitor progress.

- II. As many other groups and organisations as possible are to be encouraged to also consider the report and ask themselves where they can make a difference and what they can do to support local action.
- III. Where issues are common across multiple community areas, the area board team will collate these and look to see if it is better to address these collectively across multiple community areas. Where there seems to be a Wiltshire wide concern, a more strategic approach will be considered.

It is proposed that the Area Board will use its strategic influence and delegated powers to shape the delivery of local services and actions. It will also direct its delegated resources to facilitate and support community-led projects and local initiatives that specifically address the identified priority issues.

It is recognised that some issues will be easier to tackle than others and it is important to target areas where tangible outcomes and progress can be delivered. Successes should be celebrated and the contribution from volunteers recognised and valued

5. Recommendations

- (1) That the Area Board approves and adopts the Community Status report
- (2) That the Area Board considers the following concerns, identified through the Status update process and discussions at previous area board meetings, for further investigation:
 - **Young people** - Mental Health & Wellbeing and Positive Activities
 - **Older People** - Isolation and access to services
 - **Vulnerable individuals and families** – including the economically vulnerable
 - **The Local Economy** - promotion of High Street and local sustainable business
 - **The Environment** – addressing climate change targets
 - **Community Resilience** – cross community area communication and co-operation.
- (3) That the Area Board produces a rolling action plan to demonstrate where it will contribute to addressing the identified issues and appoints a lead member for each priority area.
- (4) That the Area Board will prioritise its resources including funding upon those issues identified in the status report.

- (5) That the Area Board requests that the Community Engagement Manager and lead members work with key partners, agencies and community groups to encourage them to consider where they are best placed to take actions around the priorities identified.
- (6) That regular updates are submitted to the Area Board on progress made in relation to its own action plan.
- (7) That the Area Board expresses its thanks to those who gave their time to help bring this report together.

*Author: Jane Vaughan – Royal Wootton Bassett & Cricklade Community Engagement Manager
jane.vaughan@wiltshire.gov.uk*

Royal Wootton Bassett and Cricklade Community Area Status Report –

June 2021

Background and context

The overarching aim of this document is for the Royal Wootton Bassett and Cricklade (RWB&C) Area Board and its partners to obtain a better awareness of the issues within the RWB&C Community Area. This in turn will inform our understanding of how to support local responses from communities, businesses and organisations so that we may link in to the work of Wiltshire Council, it's partners and agencies and collaboratively we can address these issues including those arising from Covid-19.

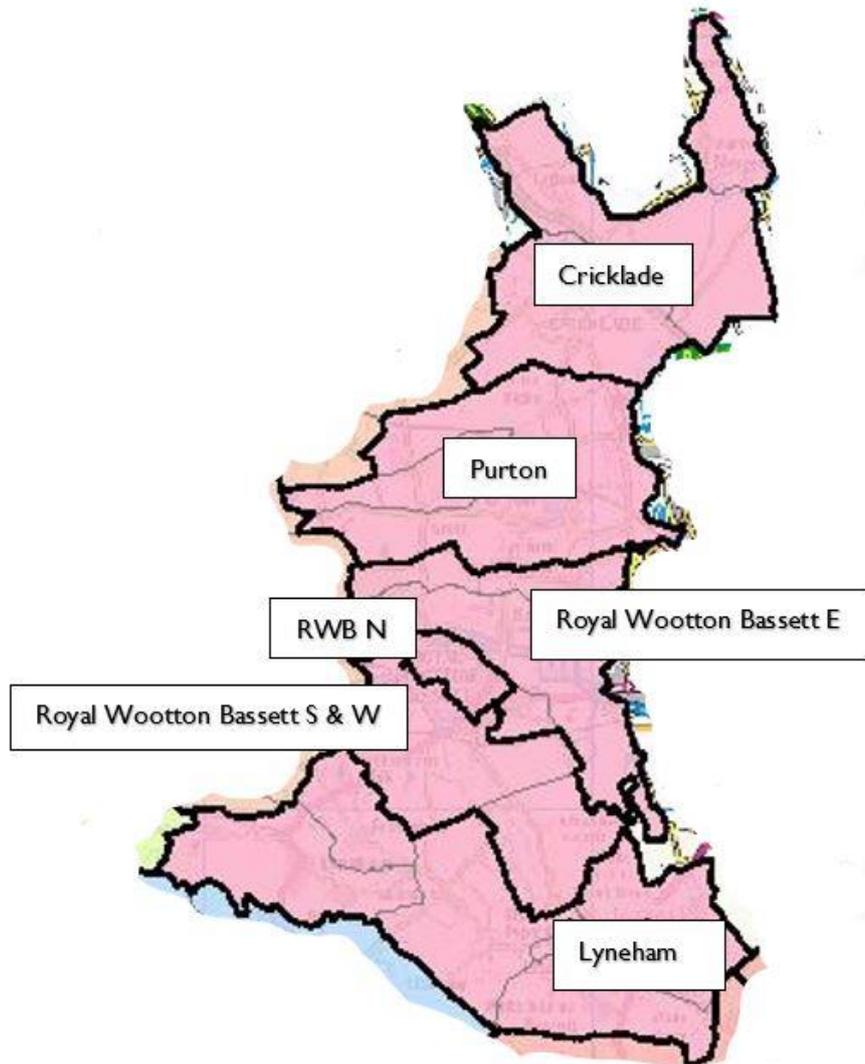
The RWB&C community area has seen an incredible response to the COVID19 pandemic with volunteers leading the response and strategic partners working collaboratively to support our communities. Every person within the area has access to support from one of the community groups that were set up, some of which have gone on to offer additional services for the community. This builds upon a foundation of strong partnership working between the community and supporting organisations.

As we look ahead, this document provides a summary of information that can help inform the local community response. It brings together differing data and information sources from across the community area that will help us to understand the state of our community and some of the impact of COVID-19. It also highlights communities that may have been disproportionately affected by the pandemic and it considers how the actions, projects and plans that are emerging will be collated and supported.

Over time this document will need to be updated in response to changes, new information and actions undertaken. Whilst the impact of COVID-19 in some areas is considerable, it is recognised that many of the issues identified in this report were existing ones.

The Royal Wootton Bassett and Cricklade area is mainly rural but sits close to its large and urban neighbour, Swindon. Many people living in the community area have links to Swindon in terms of employment, education, leisure facilities, shopping and other services. The RWB&C community area consists of the 13 parishes of Braydon, Broad Town, Broad Hinton and Winterbourne Bassett, Clyffe Pypard, Cricklade, Latton, Lydiard Millicent, Lydiard Tregoze, Lyneham and Bradenstoke, Marston Meysey, Purton, Royal Wootton Bassett and Tockenham.

Everyone in the community area has the same opportunity to engage with this work and the consultation that has begun will continue to ensure that the report and its subsequent updates will be as inclusive as possible.



When the boundary review changes were implemented at the May 2021 elections, the parish of Broad Hinton and Winterbourne Bassett moved into the Community Area. They have not been consulted in the production of this report but have been consulted in their previous community area. As this is an organic report, any issues that they subsequently raise can be added.

Whilst it is natural to focus on the issues where improvement is required, it is important to recognise and build on the positives that have arisen during the pandemic. These include closer working between organisations, increased community cohesion, new volunteers and the wider use of the internet and social media.

Community data and information

Local data is being collected from a range of sources (qualitative and quantitative) to provide an overview of the current situation within our community. This is being combined with the outcomes of local and regional discussions on the impact of COVID-19 to inform the key issues emerging and where resources should be focussed.

- Some additional sources and links to data and information

Link or source	Organisation	Description
Home (citizensadvicewiltshire.org.uk)	Wiltshire Citizens Advice	A variety of statistics including latest trends in issues people are facing, advice and who is impacted more
Covid 19 Enquiry Areas Published 10052021	Wiltshire Citizens Advice	Latest Covid-19 intel report for Wiltshire May 2021
Wiltshire Mental Health Open Forum Healthwatch Wiltshire	Healthwatch	Full of resources and links including Mental health resource list.
Young Minds - children and young people's mental health charity	Young Minds	Survey with young people returning to school during COVID
Wiltshire Intelligence - Bringing Evidence Together	Wiltshire Intelligence	Community area profiles, JSNA data and other local information
https://www.wiltshireintelligence.org.uk/community-area/royal-wootton-bassett-cricklade/	Wiltshire Intelligence	RWB&C specific JSNA data
Recovery JSNA Wiltshire Intelligence	Wiltshire Intelligence	Latest local statistics and information as a result of COVID-19. New chapters being added
Library Wiltshire Intelligence	Wiltshire Intelligence	Research reports, health needs assessments, survey results, other local intelligence outputs
Home - Office for National Statistics (ons.gov.uk)	Office for National Statistics	Latest business and economy data
COVID19 support group survey – (June 2020)	Wiltshire Council	Snapshot of views of local support groups
Royal Wootton Bassett and Cricklade Area Board 25 Nov 2020	RWB&C Area Board	Community Discussion report (item 5)

- Meetings notes from the RWB&C Health and wellbeing / Recovery Groups on 19th February 2020 and 11th November 2020
 - RWB&C Area Youth Notes on 8th January 2021
- CEM updates and Community Discussions at the RWB&C area board meetings on 30th September 2020, 25th November 2020 and 10th March 2021.
- The following groups have also helped input into this report

- Royal Wootton Bassett and Cricklade Health and Wellbeing Group
- RWB&C Community Safety Forum
- RWB&C Community Area Mutual Aid Covid response volunteers
- Royal Wootton Bassett Children's Centre
- Royal Wootton Bassett Environmental Group
- RWB&C Town and Parish Councils
- Rise Youth Trust
- Royal Wootton Bassett and Cricklade Local Youth Networks
- Army Welfare Service – CS (Lyneham)

Context for this report

It is important to read this report with the following in mind:

- The process of identifying and agreeing the key concerns is not an exact science and both statistical and anecdotal evidence can be misleading. No two people will completely agree on what should be included so trends, commonality and correlation have been looked at when deciding what to include. This report should therefore be viewed as an informed indicator to the state of the Royal Wootton Bassett and Cricklade (RWB&C) Community Area.
- The RWB&C Community area is an excellent place to live and work. The JSNA data indicates that the area is consistently performing well in Wiltshire. However, the remit of this report does not include capturing these examples and the focus is upon those issues identified by the community as being the most important to focus on.
- Some of the areas highlighted from the JSNA data where the RWB&C Community area seems to not be doing so well will need looking at in the context of when and how it was collected.
- The variance between JSNA data in all community areas may not always be of any great significance. Wiltshire is also a great county to live in and sometimes we are comparing good with excellent
- Further investigation will be required with some of the data as it may not tell the whole story. E.g. who particularly is being affected? Are there differences between local communities and minority groups? Is the issue located in a specific geographical area? Equally in some cases the most recent data available is a few years old and the situation may have altered.

WHERE WERE WE?

The focus prior to COVID-19

In the early weeks and months of 2020, the RWB&C Area Board was actively involved in developing approaches to working in partnership with other organisations, local groups and individuals with a view to addressing local issues of concern:

- Working with the RWB Environmental group to support eco-friendly projects and initiatives.
- Starting a new Health and Wellbeing group and starting to discuss and develop projects to address local issues, particularly relating to older and vulnerable people.
- Developing youth provision in the community area, in partnership with the Rise Trust and town and parish councils.
- Starting to develop a Parish forum to discuss locally important issues.

- Ongoing focus on transport schemes via the Community Area Transport Group.

The board had also started to look at outcomes emerging from the Joint Strategic Needs Assessment (JSNA) to help inform the identification of local priorities. This work was delayed by Covid-19 and information was formally published in the autumn of 2020.

Key data was presented to the area board along with findings identified through the 'Our Community Matters' local survey conducted to provide a view of local perceptions of priorities to contrast with/complement the key data.

RWB&C Community Area - JSNA findings:

- Alcohol related hospital admissions higher than Wiltshire rate.
- Hospital admissions through self-harm notably higher than Wiltshire rate.
- 8% of 0-19yr olds thought to be living in poverty
- Only 13.4% of adult carers felt they had the social contact they'd like.
- Anti-Social Behaviour - 9 reports per 1000 compared to 14 per 1000 in the rest of Wiltshire.

Indicators were collected by a team of analysts from many organisations between Oct 2019 and Feb 2020.

Community Survey Results:

5 community identified priorities for RWB&C

- Highways infrastructure and maintenance 35.8%
- Anti-Social Behaviour and crime - 33.1%
- Waste and recycling - 31.8%
- Access to health-related services and activities - 27.6%
- Climate change and renewable areas - 25.6%

Source: Wiltshire Council "Your Local Priorities" survey data. Total number of respondents: 402 Note percentages refer to the percentage of respondents who chose that priority

Much of this information could still be relevant but it must be considered that COVID-19 may have made an impact upon it.

WHERE ARE WE NOW?

Additional local information and the impact of COVID-19

This section is a summary of the data and feedback that has so far been received to aid our understanding of where improvement may be required. All of the information contained in the status report is backed by either hard evidence or anecdotal narrative provided by people working, volunteering, going to school and/or living within the community area. The fuller picture will evolve over time especially when the full impact of COVID-19 is realised regionally and nationally.

This document is therefore organic and there will be further opportunities for those who have not yet engaged to do so. What is clear is that some people need more support than others.

Health, Wellbeing and older people

- JSNA data suggests that Only 13.4% of adult carers in the Royal Wootton Bassett and Cricklade (RWB&C) community area felt they had the social contact they'd like, and it is noted that, many carers across the community area are also older people.
- Prior to March 2020 volunteers from the Health and Wellbeing Group ran successful monthly 'Tea and Talk' sessions at RWB library, these were designed to provide opportunities for people living with mental health issues to gather informally and work with volunteers to develop activities to increase resilience and mutual support for each other. During the pandemic, RWB&C One Team attempted to recreate these sessions virtually with much less take up.
- Mutual Aid groups and volunteers who provided a response to the Covid-19 emergency, have identified issues relevant across the community area and not exclusive to the pandemic:
 - Development of appropriate digital literacy in older/vulnerable people who are currently not able to access appropriate equipment or learning opportunities.
 - Social activities for older vulnerable people, especially those living alone – including transport.
 - Future support for vulnerable individuals/families in providing access to food and medical needs.
- With an increasingly ageing population in the area (20% over 65), access to provision and local GP appointments can be a problem especially for those who do not live local to a practice.
- The Community Area is fortunate to have a Local Area Coordinator and this is a valued asset for older and vulnerable people living here, providing the potential of support to link with local support groups and agencies and becoming more resilient and confident.
- The JSNA data highlights fuel poverty as a problem for some people living in the area. While this figure is slightly lower than the Wiltshire average, it is likely to have increased due to COVID and impacts particularly on older and vulnerable people and also upon travelling communities.

- Continued support is required for those living with dementia and it is hoped that local support groups and activities will return to previous levels once restrictions allow.
- Covid-19 has highlighted the difficulties faced by adults living with SEND in the community and the pressures faced by carers, especially those carers who are also parents with their own vulnerabilities.
- The whole community area has seen an increase in demand for support from the foodbanks. The Swindon Food collective serves the Royal Wootton Bassett Area and The Malmesbury Trussell Trust Foodbank covers the Cricklade Area. Both organisations reach out to support people living in the Purton area and people in the Lyneham area are known to seek help from the Calne foodbank.

Other voluntary groups have provided additional food support during the pandemic, however, while this has been a valued resource at times of crisis, it has been noted that, where people are not linking with official foodbanks they may be at risk of not being linked in to other support mechanisms that are designed to lift them out of food poverty. (e.g. Social Services)

Children and Young People

- JSNA data suggests that 61% of children in RWB and Cricklade Community Area achieve the expected standard in reading, writing and mathematics at the end of Primary School. This is slightly lower than the Wiltshire average Community Area Joint Strategic Needs Assessment 50% of schools in RWB and Cricklade Community Area are not engaged with the Healthy Schools programme. This is higher than the Wiltshire average of 44%. However, the average Attainment 8 score for the area is higher than the Wiltshire average (Attainment 8 measures the achievement (1-9) of a pupil across 8 qualifications).
- In January 2021, representatives of a wide range of groups and organisations involved in youth development and support gathered to discuss the impact of the COVID-19 emergency upon young people living or going to school in the community area.
- Representatives of the Children's Centre, which serves the Community area, reported they were aware of a lot of issues impacting upon families during the crisis, specifically anxiety and mental health issues, concerns about access to food, home schooling and parental conflict. Problems had arisen as a result of a delay in food vouchers. There were concerns about fuel poverty as well as food poverty. In addition, lockdown and a requirement for home schooling, had also highlighted the existence of Internet poverty amongst many families in the community.
- Youth work has taken place across the community area on a relatively consistent basis, while it was not possible to hold indoor activities, detached youth work has continued to engage with young people in Royal Wootton Bassett, Cricklade and Purton throughout all lockdown periods. In Lyneham, the Army Welfare Service provided online support and activities and the area board funded pop up provision during the October half term 2020, to try and gauge the experiences and needs of young people.

- Young people across the area have consistently displayed a good understanding of the need for and rules involved in social distancing and lockdown. However, they also felt disillusioned by the bad press about anti-social behaviours that they felt was levelled at them un-justly.
- Education:
 - Learning at home – accessibility of devices to access on line learning, I.T. issues, the competing needs of families, lack of face to face teaching and peer support, pressure to keep up with work and lessons and motivation to work independently in isolation). Worries over future opportunities – achieving recognised qualifications, access to further education, work experience, apprenticeships, work etc.
 - A number of organisations working with Wiltshire Council and independently had helped schools provide devices for students.
- Mental and Physical Health:
 - The area youth forum suggested there was evidence of massive increase in stress and anxiety among young people. This revolved around the pandemic and related issues, compounded by 24/7 sensationalised news and social media comment and anxieties about whether society will return to normal and what the future might look like.
 - The return of opportunities for physical activity was of value to both physical and mental health and it was recognised that many volunteer coaches are employed in jobs which provide experience of helping to support and offer signposting with regards to managing mental health issues (e.g. police, teaching, medical practitioners) however some coaches might benefit from engaging in specific training to support the mental health of young people.
- Social:
 - Young people expressed feelings of detachment and isolation. Increased use of devices for education, socialising and entertainment appeared to result in 'Screen Fatigue'. Online provision seemed to be reducing in its attraction as young people craved face to face contacts and interactions with peers, friendship groups, teachers, and extended families, particularly:
 - social interactions locally with friends
 - opportunities to travel and explore
 - access in person to youth club activities (sports, arts, cultural, uniformed youth groups)
 - There was a consensus that café style youth provision should be developed as soon as possible in addition to continued detached youth work, in order to provide positive messaging, support and signposting to young people as part of a COVID recovery phase.

Housing

- Between 2016 and 2019, 747 new homes and 128 new affordable homes were completed in the RWB and Cricklade Community Area.

- In November 2019, there was local demand for 187 affordable homes.
- It is suggested that proximity to Swindon and the M4 corridor make the area a desirable place to live.
- Local Parishes have reported concerns that young adults growing up in the area and lower income groups, especially in more rural settlements, find it increasingly difficult to afford to rent or purchase.
- This may result in a negative impact upon community identity and wellbeing for an increasingly ageing population who are becoming physically isolated from their extended family.
- This situation may be further inflamed as local and national trends appear to show that there is currently a trend for people living in major cities nationally to 'move to the countryside'.
- The environmental performance of housing will need to be developed to improve health for all age groups and to help meet the Carbon targets that have been set.
- As the national restriction on evictions is lifted, concerns exist about the impact on local people.

Community Safety

- A new RWB&C Community Safety Forum was formed during the COVID-19 crisis and has continued to meet virtually, providing an opportunity for local parish reps to engage in a joined up fashion with Wiltshire Police and Wiltshire Fire and Rescue Service to discuss and understand local issues and initiatives emerging.
- Crime figures have been relatively low through the pandemic; however, this may rise once the COVID -19 restrictions are lifted. Additionally, there is a suggestion that if debt and unemployment continue to rise, this may lead to an increase.
- Police colleagues have said that workload in the RWB&C area has very much focussed upon issues around Mental Health, Domestic Violence and Modern Slavery (to be found in nail bars, car wash, rural businesses for example). There is a full time Mental Health worker in the control room
- A major concern currently being concentrated upon locally involves safeguarding vulnerable adults and children, particularly those who are at risk of exploitation from 'County Lines'.
- There is a perception that ASB has increased but the police report that although there have been a few incidents in Purton and Cricklade, it does not represent a significant rise in incidents and may be put down to the seasonal improvement in the weather and the relaxation of lockdown restrictions. The lack of indoor/organised youth clubs/activities or after school clubs may not have helped this situation.
- Between 2016 - 2018, in RWB and Cricklade Community Area, the rate of road traffic collisions causing injury was 232 per 100,000 persons, higher than the rate of 196 per 100,000 persons across Wiltshire.

- Covid restriction compliance in the community area has been good and the issue of warnings and fines has been low.
- As Lockdown restrictions lift the police have experienced more calls.
- The rate of alcohol related hospital admissions in RWB and Cricklade Community Area is 2,026 per 100,000 persons. (higher than the rate for Wiltshire of 1,827 per 100,000).

Environment

- Royal Wootton Bassett Environmental Group (RWBEG) is a thriving community group which has worked closely with the Area Board to consider environmental concerns. The groups has continued to meet and develop its objectives throughout the COVID-19 period. The main aims are:
 - reduce emissions to net carbon zero by 2030
 - restore nature and look after our local wildlife
 - use more sustainable resources, services and products
- There is significant enthusiasm for the development of green infrastructure, particularly the Active Travel project group of the RWBEG which aspires to develop safer signposted cycle routes within RWB linked to nearby communities and to Swindon and to promote cycling for health and wellbeing as well as a potential alternative to car use.
- The Rewild RWB project group has co-ordinated work with local people and other groups to help promote local wildlife and increase biodiversity, to plant trees to reduce carbon emissions and expand habitats.
- There is also significant interest in promoting and supporting local sustainable shops and businesses.
- Meeting national energy performance targets during the next thirty years will be a considerable drain on household resources but could also provide major employment benefits locally.
- A reduction in travel has occurred as a result of more people working from home due to the pandemic. This should be encouraged where practical as well as the provision of local employment opportunities especially for young people
- There are various national and local schemes that are run at different times to help us reach our 2030 climate change targets, these could be promoted and supported more in the community area
- 54% of Energy Performance Certificates issued to homes in RWB and Cricklade Community Area have a rating of D-G (low efficiency)

Economy

- The JSNA data indicates that people living in the community area have a higher than average personal loan. However, it is unclear if this is because they can afford to or if there are financial challenges.
- The Citizens Advice Bureau (CAB) report that help with debt has become their number one issue with an increasing number of people unable to pay their household bills. Figures from Feb 2021 indicate that nearly two thirds of those employed who are struggling with debt are on zero hours contracts or agency work.
- CAB also note that housing enquiries have risen considerably and particularly for those in privately rented accommodation.
- The local business survey carried out during the first lockdown showed that the loss of business was hurting but through innovation and creativity, most have survived quite well. However, some have fallen through the government support gap and have struggled including self-employed, farmers and new businesses.
- Many pubs have not reopened as they deem it to not be financially viable to do so.
- Latest statistics from the ONS show a steady increase in the numbers of people claiming Universal Credit in the area. While the accounting area does cross the boundary with Swindon slightly, it is still of significance that there were almost double the number of claimants in Feb 2021 (1,431) compared with Feb 2020 (751).
- Public transport is an issue in more rural parts of the area and has an impact upon employment opportunities, especially for younger people and those living on low incomes.
- A fresh look at access and transport in rural communities may be required and this links to loneliness and isolation as well as employment

Community resilience and minority groups

- It was noted that some of the challenges, especially around the isolation of vulnerable people and the ability for some to access basics such as appropriate housing, food, clothing, fuel and information technology predate the Covid-19 pandemic, evident through the pre-existence of groups, initiatives and projects designed to address the various issues.
- 2020/21 has amplified challenges making them more visible and of more importance to more people across the community area.
- In addition, there is concern that the number of local people who might be expected to struggle and experience unequal access to various basic requirements and opportunities is expected to grow as a result of the economic impact of Covid-19. The following provides details of the current issues identified at an area board community discussion:
- **Food Poverty:** *(ability to afford food and knowledge, skills and means to achieve a healthy diet).*
Evidenced by the increase in demand reported by Malmesbury Foodbank – covering Cricklade and parts of Purton, Swindon Food Collective – covering Royal

Wootton Bassett and Purton, SHAROD (Swindon Holistic Association for Religious and Optimistic Development) – had been providing a variety of food and other social support to families across the Community Area.

The Children's centre - reported that local families had expressed gratitude to the local foodbanks during the Covid lockdown.

- **IT poverty:** *(Access to advice and guidance to facilitate digital literacy. The ability to afford appropriate equipment and adequate broadband).*

Library support of computer use – especially related to applications for Universal Credit – was halted during the Covid lockdown, leaving some people without access to support, this service was reintroduced early in the re-opening of libraries and serves to emphasise the importance of this specific library offer.

It was also noted that even in households where internet and devices were available, difficulties during lockdown were experienced as the demand for shared use devices and restrictions of bandwidth and technical knowledge caused frustration in many families where different members tried to work and access education from home.

- **Fuel Poverty:** *(A household is said to be **fuel** poor if it has above-average energy costs, and if paying those costs would push it below the **poverty** line as far as its remaining income was concerned – issues that may exasperate fuel poverty may include – poor insulation, reliance on uneconomic appliances).*

Anecdotal evidence from volunteers and professionals engaging with local people (especially older and vulnerable adults) suggest that there is a broad issue of fuel poverty in the area. Safe and Warm Wiltshire have not yet engaged in this process locally, but it was noted that their initiatives link closely to this issue and they may be able to help assess the level and nature of this issue in the community area.

- It was noted that some longstanding support organisations had not been able to provide full services during parts of the crisis and that some were still operating at a reduced level.

However, the whole community had learnt new ways to work together, new volunteer support groups (with new skills and ideas) had emerged across the area in different shapes and sizes to respond most appropriately (and vitally) to the individual needs of the locality they were serving.

They had also developed new ways of working together across organisation and group boundaries focussing more intently on the services they were delivering jointly and paying less regard to who had the biggest logo on the poster!

Transport

- Between 2012-2017, there was an estimated 12% increase in traffic flow on roads in The RWB and Cricklade Community Area
- Bus services do not connect different parts of the Community Area and result in local people being less likely to shop locally or use local services. (For example, residents at Ridgeway Farm who wish to use shops, services in Purton must travel by 2 busses via Swindon)

- The Link scheme is reliant upon volunteers and most of these are elderly themselves. There is a need to recruit younger drivers. During the pandemic this has been very limited in what it can offer but reports are that demand has also not been there due to the vulnerable mainly staying at home.
- Local conversations suggest that a series of well promoted walking routes linking different parts of the community area would provide popular health and wellbeing opportunities for the community.
- The RWB&C CATG (Community Area Transport Group) continues to develop road safety schemes

A summary of the key issues raised so far can be found at the end of this report.

Members of the previous area board discussed and fed into the progress of this status report at various community discussion groups held throughout 2020 and also, specifically at the Area Board meetings held in September 2020 and March 2021 the main concerns they identified for further investigation were as follows:

1. **Young people** - Mental Health & Wellbeing and Positive Activities
2. **Older People** - Isolation and access to services
3. **Vulnerable individuals and families** – including the economically vulnerable
4. **The Local Economy** - promotion of High Street and local sustainable business

The following priorities also emerged for further investigation:

5. **The Environment** – addressing climate change targets
6. **Community Resilience** – cross community area communication and co-operation.

Members of the current area board may review information within the status report and amend these priorities if they see fit.

It is important that this process is as inclusive as possible with special attention to ensure that the villages and minority groups have equal opportunity to feed into this report and the subsequent addressing of community priorities. However, it is recognised that not all issues have been captured and there will be a lot of work undertaken independently. This report is a snapshot within that process.

How local actions will be supported

The local response within the Royal Wootton Bassett & Cricklade Community Area is one of co-production recognising that to rebuild our communities, it is important that we work together, sharing information and resources where appropriate.

Royal Wootton Bassett and Cricklade Area Board covers the whole community area and is responsible for the production and management of this document. It links local delivery to Wiltshire Council, police, health and other partners. It is an accountable body with influence and powers. It has its own funding to help support local initiatives. The Area Board will produce its own work plan to show what actions it can take as one of the partners to help address the issues raised by the community and captured in this report. RWB&C Area Board will receive regular updates around its own work plan of actions that will support and contribute to the local priorities.

The Area Board and other key partners have been developing a series of fora/working groups, to develop discussions and actions around a number of themes:

- RWB&C Health and Wellbeing group (specifically focussing on Older People and Vulnerable adults)
- RWB&C Area Youth Forum
- RWB&C Community Safety group
- RWB&C CATG (Community Area Transport Group) to address highway safety improvement issues.

These groups may evolve and be added to as further priority issues emerge.

Other Partners – There are a number of organisations, community groups, businesses and stakeholders who, working collectively and collaboratively with the wider community, will look to deliver improvements and make the area an even better place to live, work and play.

What are the Next Steps?

- Royal Wootton Bassett and Cricklade Area Board is asked to consider and approve this report.
- Those who have not yet had an opportunity to contribute significantly will be invited to do so.
- An outline Area Board work plan will be presented to the Area Board
- The Community Engagement Manager will engage with partners and stakeholders so that they understand the report and can consider how it may assist and direct them to address local priorities.
- Updates on the work plan will be taken to future area board meetings

Emerging issues as identified by the community and supporting data.

Issue	Possible actions (where identified)	Key supporting evidence source
Social Isolation and access to activities for Older and Vulnerable people	Encourage, support and promote positive/accessible activities.	JSNA data/RWB&C Health and Wellbeing group/RWB&C Covid-19 volunteer support group forum.
Mental Health and Wellbeing	Encourage, support and promote self help activities with signposting to	RWB&C Health and Wellbeing group/RWB&C Covid-19 volunteer support group forum.
Access to Medical services	Partnership working and communication with local surgeries	Discussions with partners
Academic achievement.	Identify, support and promote initiatives being developed locally regionally and nationally to support young people and families who are	JSNA data / RWB&C Area Youth Forum

	<p>likely to be negatively impacted by a widening academic achievement gap.</p> <p>Explore opportunities to improve access to IT equipment and broadband for young people and especially those living in economically vulnerable households.</p> <p>Maintain regular communication with schools and encourage/ support their recovery curriculum and transition schemes.</p>	
Provision of joined up, relevant youth support, guidance and activities.	<p>Develop new opportunities to provide a combination of ongoing street based/café style youth work providing support, signposting, mentoring.</p> <p>Confirm the current offer for youth activities in the community area. Ensure that robust safeguarding policies and procedures are present and that opportunities are accessible..</p> <p>Encourage and support relevant activities for young people, especially during school holidays and at times of locally recognised anxiety.</p> <p>Develop links between local youth providers and encourage their ongoing conversations, training and development especially relating to new approaches to youth work, safeguarding and funding opportunities.</p>	RWB&C Area Youth Forum
Listening to young people.	Discuss and develop a new, locally relevant way to link with the views of local young people using technology,	RWB&C Area Youth Forum

	existing channels and street-based youth workers to better understand issues they are facing. Identify new ways to capture the issues and views of young people (traditional style surveys are unhelpful).	
Cross community area communication and co-operation/	Encourage and promote more cross area working/information sharing and communication between town and parishes	RWB&C Town and Parish Forum/conversation and Community Safety Forum.
Anti-Social Behaviour and perceptions of ASB in some parts of the community	Develop and promote ongoing conversations between parish reps and Wiltshire Police, link with detached youth provision.	RWB&C Community Safety Forum.
There is a higher than the Wiltshire average level of road collisions and deaths		JSNA data and Fire and Rescue Service.
Lack of affordable housing		JSNA data
Personal debt and financial challenges are increasing rapidly		Office of National Statistics, JSNA data
Transport is very difficult for non-car owners.		All partner discussions
Link schemes do not have enough drivers		Link Schemes
alcohol related hospital admissions in RWB and Cricklade Community Area is 2,026 per 100,000 persons		JSNA data
Need to develop safer cycle routes across the community area.		RWB&C Eco Fest and Environmental groups
Support for Local Sustainable shops and businesses		Local Businesses and Environmental groups.
Need for more environmental housing with reduced carbon levels.		JSNA data and environmental groups
Challenge to achieve energy performance targets and climate change targets in an affordable way		JSNA data and environmental groups
Support and promotion of businesses affected by COVID-19 .		Local Businesses and community discussions
Promotion of High Streets and Local Businesses		Local Businesses and community discussions

*Jane Vaughan - Royal Wootton Bassett and Cricklade, Community Engagement Manager
Jane.vaughan@wiltshire.gov.uk*

Royal Wootton Bassett and Cricklade Community Area Transport Group (CATG)

Notes of meeting: Wednesday 2nd June 2021. Microsoft TEAMS

PRESENT:

Wiltshire Councillors : Allison Bucknell – Lyneham (Chair), Steve Bucknell - RWB East, Bob Jones – Cricklade, David Bowler – RWB South and West, Jacqui Lay – Purton

Officers : Steve Hind

Parishes: Rupert Pearce (Broad Town PC), Tony Billington (Clyffe Pypard PC), John Coole (Cricklade TC), David Lloyd (Latton PC), Derek Harden and Luke Curtis (Lydiard Milicent PC), Robert Collis (Lydiard Tregoze PC), Ray Thomas (Purton PC), Andrew Matthews, Nic Hughes, Steve Watts, Michael Cotton (RWB TC), Diana Kirby (Tockenham PC)

APOLOGIES:

Mary Champion (Wiltshire Cllr – RWB North), Martin Cook (Wiltshire Council Highways), Jim Gunter (Broad Hinton and Winterbourne Bassett PC)

No Representation: Lyneham and Bradenstoke PC, Marston Meysey PC

Welcome and Introductions

Cllr A Bucknell welcomed all present. It was noted that some towns/parishes had sent more than one rep. As this was the first meeting of the Council cycle the additional reps remained and participated in the meeting, however future meetings should be one rep.

Action: Chair to contact towns and parishes to remind them that it should be one rep per council with the second rep being a reserve

News and Updates

Cllr A Bucknell had sent a “Guide to CATG” document to all towns and parish councils.

CATG Budget

The allocation for 2021-22 is £15,093. This leaves an unallocated budget of £38,556

Discussion for ‘Dance Bridge’

Dance Bridge is in a minor road in Cricklade; the bridge has been assessed as a structure that should either be replaced or have weight restrictions. Following discussions it was agreed that a **3 tonne weight limit and a one way system would work**

Update on Priority A Issues: (Please refer to note tracker – Appendix B – for updates.)

5083	10/01/2017	Issues at Crosslanes junction	Purton	MOVE TO PRIORITY B
5082	09/01/2017	Safety concern by Redhouse	Purton	CLOSE
11-19-03	09/09/2019	Parking along Garraways	RWB	
11-20-05	20/02/2020	Dropped kerbs, Cricklade	Cricklade	CLOSE
11-20-06	20/03/2020	Speeding traffic concerns, Water Eaton	Latton	

Update on Priority B issues: (Please refer to note tracker – Appendix C – for updates.)

11-20-08	24/09/2020	Extend pavement on Broad Town Road to Pye Lane junction	Broad Town	MOVE TO PRIORITY A
11-19-08	11/11/2019	Road safety concerns, Sally Pussey to Churchill Roundabout	Lydiard Tregoze	MOVE TO PRIORITY A

Prioritisation of issues

Following an in depth discussion of the priority issues put forward by the towns and parishes, it was agreed that issue **11-20-13 Longleaze – safe crossing concern** would be raised to priority A due to concerns for the safety of primary school children

PARISHES	PRIORITY 1	PRIORITY 2
Broad Town		
Clyffe Pypard & Bushton		
Cricklade	11-20-02/03 effectiveness of all crossings to be investigated. Discussion 2/6/2021 This is primarily a request for LED halos to be added to the remaining crossings in the town	
Latton		
Lydiard Millicent	6077 Common Platt/ Washpool traffic calming Discussion 2/6/2021 Different speed limits, sharp bends	
Lydiard Tregoz		
Lyneham & Bradenstoke		
Marston Meysey		
Purton		
Royal Wootton Bassett	11-20-10 Request for change in speed limit at railway bridges on A3102 Bath Rd Discussion 2/6/2021 Concerns over safety on Skew Bridges and speed of traffic at bottom of Bath Road	11-20-13 Longleaze – safe crossing concern Discussion 2/6/2021 Children crossing to get to Longleaze

	Would necessitate a speed limit review and SH does not believe it would be result in any change	school, parked cars and lorries, faded red crossing demarcation
Tockenham		
Broad Hinton and Winterbourne Bassett	6874a Elm Cross junction (A4361/Summers Lane, Broad Hinton – road signs Discussion 2/6/2021 This was acknowledged as a dangerous area and suggested that it should be a future priority	6874b Extension to 50mph limit from Elm Cross to beyond Winterbourne Bassett turning. Discussion 2/6/2021 This would necessitate another speed limit review

Minor Signing schemes to be paid for by Town/ Parish Councils (Please refer to note tracker – Appendix D – for updates.)

All schemes now complete, no new requests

Date of Next Meeting

1st September 2021

Recommendations to the Royal Wootton Bassett & Cricklade Area Board

1. That “Dance Common Bridge” has a 3 tonne weight limit and a one-way system in place
2. That the following issues are closed:-
5082 , 11-20-05
3. That issue 5083 is moved to priority B
4. That the following issues are raised from B to A
11-20-08, 11-19-08
5. That the following issue is added to Priority A
11-20-13 Longleaze – safe crossing concern

[Type here]

Appendix A: CATG Budget 2021/22

Wootton Bassett & Cricklade CATG

May 2021 update

BUDGET 2020-21

£15,093.00 CATG ALLOCATION 2020-21

£41,838.00 2020-21 underspend

Contributions

£2,500.00 Purton PC for Church Lane (50% agreed)
 £625.00 RWB town council for Garraways (25% agreed)
 £7,000.00 Purton PC for Crosslanes (£7000 agreed)
 £2,000.00 Cricklade TC or dropped kerbs (25% agreed)
 Latton PC for Water Eaton

Total Budget

£69,056.00

Commitments

Purton Church Lane pedestrian crossing improvements 5000 Estimate(PC contribution 25%)
 RWB Garraways waiting restrictions 2500 Estimate(TC contribution 25%)
 Purton Crosslanes 12 month experimental order 15000 Estimate(PC contribution £7000)
 Cricklade dropped kerbs 8000 Estimate(TC contribution 25%)
 Water Eaton - gates, signs road markings Estimate(PC funded)

New Schemes

Total £30,500.00

Remaining Budget £38,556.00

Appendix B: Note Tracker - ACTIVE ISSUES:

Top 5 Priority Schemes (A List)				
	Item	Latest Update	Actions and recommendations	Who
a)	Issue 5083 PURTON: Submitted 10/01/2017 Road priorities at Tadpole Lane, B4533 and the C70	Experimental order for prohibition of entry and exit at C70 Hayes Knoll Road commenced on 24 th May. 2/6/2021 -SH reported a lot of correspondence and concerns. People have attempted to move barriers and drive past. RT (Purton) reported lots of happy cyclists and walkers, but issue with one farmer and NFU which is being addressed. BJ queries signage and that people are using Purton Stoke as a short cut. JC (Purton) reported increased traffic in Cricklade and concerns about the Road markings at Tadpole Road	Investigate additional barrier to prevent driving on verge Urgent – white line refresh on Tadpole Road should be done as maintenance rather than charged to CATG	SH SH
b)	Issue 5082 PURTON Submitted 09/01/2017 Safety concern by Redhouse	Works complete		
c)	11-19-03 ROYAL WOOTTON BASSETT Submitted 09/09/2019 Parking issue along Garraways and Roebuck Close	Traffic order for waiting restrictions advertised. Due to objections cabinet member report written and proposal agreed for implementation. Works pack to be prepared for signing and road markings to enable implementation. Concerns reported by 1 resident	Complete road workings and signage package to enable implementation	Steve Hind

<p>d)</p>	<p>11-20-05 CRICKLADE Submitted 20/02/2020 Dropped kerbs at various locations</p>	<p>5 locations for dropped kerbs clarified with Cricklade TC. Construction commenced 10th May. 2/6/2021 Work is in progress. All finished apart from Byre Close. This is still in the system to be completed. No further action required via CATG.</p>		
<p>e)</p>	<p>11-20-06 C114 Water Eaton Submitted 20/03/2020 Gates, signs and road markings</p>	<p>Scheme to be funded by Latton PC £10K budget Site meeting undertaken with Bob Jones to establish a proposal. Initial proposal suggested not approved. Further request to investigate build outs. 2/6/2021 Confirmed that PC not happy with virtual road narrowing proposals and discussions about physical build outs. SH view is that Wiltshire Council will not allow physical build outs in unlit areas on derestricted roads as this is an increased road safety hazard. BJ says that other counties do this and will investigate.</p>	<p>Speak to Parvis Khansari to discuss why physical build outs not allowed on derestricted roads in Wiltshire</p>	<p>Bob Jones</p>

Appendix C: Note Tracker – Priority B ISSUES:

Substitute Priorities (B List)				
	11-20-08 Broad Town Submitted 24/09/2020 Pye Lane, proposed footway	2/6/2021 Discussed what was required. Possible cost around £8-10k. Parish Council would need to contribute 25%. Possible land ownership issues – one section of verge on junction of Pye Lane appears to have been appropriated and turned into garden	Parish Council to look at land ownership and to agree contribution to funding (£2-2.5k) Moved to priority A	BTPC
	11-19-08 Lydiard Tregoze Submitted 11/11/2019 Request for extended 40mph speed limit	2/6/2021 Discussed problem which is to do with road safety near Sally Pussey pub. People turning right into the pub causing problems. Had looked at no right turn previously but then publican not in favour. Possible speed limit review/ no right turn / signage/	Moved to priority A	

Appendix D: Minor signing schemes to be paid for by Town/ Parish Councils

Issue Number	Parish Council	Date submitted	CATG approved yes/no	Status
11-19-01 Cemetery Signs	Royal Wootton Bassett	19/06/2019	YES	COMPLETE
11-19-07 Flaxlands Lane signs for Church	Lydiard Tregoze	01/11/2019	YES	COMPLETE

11-19-05 'pedestrians in road' signs c130 Primrose Hill	Tockenham	28/10/2019	YES	COMPLETE
11-19-06 'pedestrians in road' signs c120 through 30mph limit	Tockenham	28/10/2019	YES	COMPLETE
11-20-01 vet sign	Latton	31/12/2019	YES	COMPLETE
11-20-04 small animal sign (not currently supported by Wiltshire Council)	Clyffe Pypard	19/11/2019	YES	CLOSED – NOT POSSIBLE

RWB and Cricklade CPT Area Board Update



June 2021

WILTSHIRE POLICE

Proud to serve and **protect** our communities



@wiltshirepolice

Your CPT – RWB, Malmesbury and Cricklade

Inspector: James Brain

Neighbourhood Sergeant: Sgt Katharine Smith

Neighbourhood Officers:

PC Liam Carrant (RWB and Cricklade)

Malmesbury – short term vacancy

PCSOs:

Laura Maplesden (RWB)

Kelly Hillier (RWB)

Andy Singfield (RWB Rural)

Monty Alvis (Lyneham)

Monique Beasley (Cricklade and Purton)

Joanna Wolton (Malmesbury)

Juliet Evans (Malmesbury Rural)

John Bordiss (Ashton Keynes)

WILTSHIRE POLICE

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@wiltshirepolice

Local Priorities and Updates

Priority	Update
Covid	CPT continue with their dedicated Covid patrols to tackle 'hot spots' or to follow up on intelligence gained. These patrols aim to provide reassurance, opportunities for education and to encourage compliance with lockdown and Covid restrictions.
Road Safety / Speeding	Officers are working with the Roads Policing Unit and supporting our local Community Speed Watch groups with speed checks at various locations across the sector. A particular focus has been outside of Wootton Bassett Infant School and in the smaller villages and hamlets.
Tackling exploitation and County Lines	CPT have identified a number of vulnerable adults and children who are at risk from the threats posed by County Lines. The team are working to disrupt the drug supply into RWB and to safeguard and support the victims involved. This includes working with our partner agencies and obtaining court orders and warrants.
Cotswold Water Park and surrounding areas	The team have been working in partnership with Glos Police, CWP rangers and our Rural Crime Team to target ASB, littering, trespassing and disruption to areas classified as SSSI. Work is being undertaken to promote a positive message of 'Enjoy and Respect'

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Useful links

For more information on Wiltshire Police's performance please visit:

- PCC's Website - <https://www.wiltshire-pcc.gov.uk/article/1847/Performance>
- HMICFRS Website - <https://www.justiceinspectorates.gov.uk/hmicfrs/police-forces/wiltshire/>
- Police.uk - <https://www.police.uk/wiltshire>
- For information on what crimes and incidents have been reported in the RWB and Cricklade Community Policing Team area, visit <https://www.wiltshire.police.uk> and select the 'Your CPTs' link to view a crime and incident map and find links to more detailed data

WILTSHIRE POLICE

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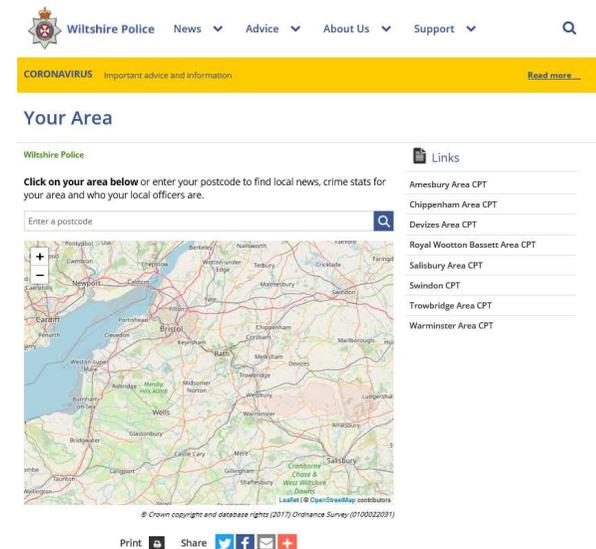
@wiltshirepolice

Get Involved

Keep up to date with the latest news and alerts in your area by signing up to our Community Messaging service – www.wiltsmessaging.co.uk

Follow your CPT on social media

- [Royal Wootton Bassett & Cricklade Police Facebook](#)
- [Malmesbury Police Facebook](#)



WILTSHIRE POLICE
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**DORSET & WILTSHIRE
FIRE AND RESCUE**

DORSET & WILTSHIRE FIRE & RESCUE SERVICE

WILTSHIRE AREA BOARD REPORT

Community Safety Plan

DWFRS Community Safety Plan can be found on the DWFRS website;
<http://www.dwfire.org.uk/community-safety-plan/>

Prevention

We are committed to making a real difference to the lives of people in Dorset and Wiltshire. Our aim is to reduce the level of risk and harm to our communities from fire, targeting those most at risk. We do this primarily through our Safe and Well visits.

A Safe and Well visit is **FREE** and normally lasts about one hour covering topics such as:

- Using electricity safely
- Cooking safely
- Making an escape plan
- What to do if there is a fire
- Keeping children safe
- Good practice – night time routine and other points relevant to you
- Identifying and discussing any further support the occupier may need

Are you or anyone you know:-

- Over the age of 65?
- Need a smoke detector?
- Have a long-term health condition?
- Suffer from poor hearing or sight loss?
- Would you struggle to escape in the event of a fire?

If you can answer yes to more than one of these questions, then please call us on 0800 038 2323 or visit <https://www.dwfire.org.uk/safety/safe-and-well-visits/>



**DORSET & WILTSHIRE
FIRE AND RESCUE**

Protection

On-going interaction by Protection Team members with Local Authorities, Private landlords and tenants regarding fire safety-related matters: external cladding systems; fire detection and warning systems; fire resisting doors (& self-closers); combustibility/fire resistance of construction materials; commercial and residential sprinklers systems and water-mist suppression systems

General Enquiries

If you have a general fire safety enquiry regarding commercial property, please email fire.safety@dwfire.org.uk and the Fire Safety Team will respond in office hours.

Fire Safety Complaint

If you wish to tell us about fire safety risks in commercial premises, such as locked or blocked fire exits, you have three options:

- You can email the fire safety department at enforcement@dwfire.org.uk
- Call 01722 69 1717 during office hours (9am-5pm).
- Call our Service Control Centre on 0306 799 0019 out of office hours (5pm-9am)

On Call Recruitment

Have you always wondered if you could join the fire service, but haven't had the opportunity to find out more? Have you found yourself seeking your next challenge, keen to give back to the local community or wanting to learn new skills including leadership and teamwork? Then becoming an on-call firefighter is for you.

As a paid position, on-call firefighters commit anywhere between 40 to 120 hours per week, during which time they must be able to respond to the station immediately.

Many have 'normal' jobs during the day, then upon their return home make themselves available overnight or during the weekends. Some of our crew respond from their workplaces during the day, and we are very grateful to their employers for releasing them to perform their vital duties.

Anyone over 18 years old can apply (although you can also apply once you are 17½) you must be able to respond and attend the fire station within 5-8 minutes, you have a good standard of physical fitness (i.e. you are generally active), and you must have the right to work in the UK.

Further information on becoming an On Call Firefighter can be found at www.dwfire.org.uk/working-for-us/on-call-firefighters/ or should you have any questions, you can call **01722 691444**.



**DORSET & WILTSHIRE
FIRE AND RESCUE**

Recent News & Events

Fire escape hoods used at incident for first time

Life-saving equipment, brought in following recommendations from the Phase 1 report of the Grenfell Tower public inquiry, has been used for the first time by the Service. Fire escape hoods, which help to protect the wearer from toxic fire-related gases, vapours and particles for at least 15 minutes, are currently being rolled out. They are used when people need to be evacuated from or through a smoke-filled location, and other exits – such as using a ladder or a smoke-free staircase – are not available. A procurement for the fire escape hoods started last September, with a training package made available to firefighters in February and the first supplies being delivered to fire stations last month. All fire engines within DWFRS will carry the hoods by the end of April. SM Adam Martin, who led the project to bring in the hoods, said: “We have allowed four hoods per appliance, and BA wearers can clip a pouch to their set when they enter a location where people may need to be rescued or brought to safety. The pouch can be restowed if the hood isn’t needed; if used, it should be disposed of and replaced. An e-learning package has been added to Grow, and procedure AEQ 3.6 provides all the relevant information to operational crews.”

CFO Ben Ansell said: “The provision of fire escape hoods was a recommendation within the Phase 1 report of the Grenfell Tower public inquiry and we worked with other fire and rescue services within the South West to agree a common approach. Although prompted by the Grenfell Tower fire, these hoods are not limited to use in high-rise buildings; they are suitable for any situation where a member of the public has to be moved to safety through a smoke-filled area.” He added: “Fifteen minutes of protection against toxic smoke can make the difference between life and death. We would always prefer an escape route away from smoke, but that isn’t always possible. At a recent fire in Bournemouth, we brought 11 people to safety from a three-storey block of flats; nine of those people were evacuated using a ladder, but two wore our new fire escape hoods and were led safely through the building.” The hoods were tested by firefighters in the Bournemouth, Christchurch and Poole area during four high-rise exercises held in November and December. A video showing how the hoods are fitted can be found here:-

<https://www.youtube.com/watch?v=6WEO48Bv3H0>



**DORSET & WILTSHIRE
FIRE AND RESCUE**

Safe and Well Visits



During the coronavirus pandemic we are still able to offer support to you in your home, albeit with a slightly different approach to help prevent the inadvertent spread of the virus.

Your safety is really important to us, so to help us before we visit your home we will telephone you to provide you with home fire safety advice and to identify if any additional equipment may be required, such as smoke, heat or CO alarms.

We will then arrange to visit you at a convenient time to install any equipment and briefly look around your home to identify any fire risks.

To help us keep you safe we will wear appropriate PPE whilst in your home and will ask you to remain at a safe distance away from us, as well as wear a face covering, if possible.

Business safety during coronavirus outbreak



While we all deal with the implications of the coronavirus pandemic, Dorset & Wiltshire Fire and Rescue Service will continue to support the owners and managers of buildings and businesses.



**DORSET & WILTSHIRE
FIRE AND RESCUE**

The Service is not carrying out routine fire safety visits during this period; however, please be aware that enforcement and prohibition work will continue.

Further guidance on carrying out a risk assessment is available here

<https://www.gov.uk/government/publications/making-your-premises-safe-from-fire>

If you have a general fire safety enquiry regarding commercial property, please email fire.safety@dwfire.org.uk and the Fire Safety Team will respond during office hours.

Demand

Total Fire Calls for ...RWB & Cricklade.... Fire Station's for period 1st March to 31st of May 2021:-

Category	Total Incidents
No. of False Alarms	13
No. of Fires	16
No. of Road Traffic Collisions and other Emergencies	36
Total	65

Station Manager Phil People

Email: phil.people@dwfire.org.uk

Tel: 07787862767

Royal Wootton Bassett and Cricklade Area Board

Update From	Cricklade Town Council
Date of Area Board Meeting	16 th June 2021

The New Council

We are delighted to welcome Kate Grainger and Polly Whinfrey as new councillors and we look forwards to working with them. We say a big “thank you” to Chris Hodgson and Clive Smith for their valuable contribution over the last eight years.

The following appointments have been made:

	Chairman	Vice-Chair
Full Council	Mark Clarke	Angela Jensen
Planning, Conservation & Transport Committee	John Coole	Jonathan Hill
Community & Leisure Committee	Bob Jones	Russell Osman

Community Litter Pick

This took place a little later this year because of previous social distancing requirements. The weather was better than usual though!



Royal Wootton Bassett and Cricklade Area Board

2020 Community Awards

Announced at the Annual Town Meeting on 16th March 2021

Young Person of the Year (Joint Award): Poppy Blazier

Nomination Statement: For 7 years Poppy has helped her dad to bring up 2 younger brothers and tend to her quadriplegic mum. In essence Poppy has been a surrogate mum for her brothers and a pillar of strength for her dad. She cleans, shops, cooks and does domestic chores way beyond what most persons of her age do. She never complains about her workload or responsibilities. Since Poppy's nomination was received her mum has sadly passed away. We know how proud her mum would be that Poppy has been given for this award. Well done Poppy.

Young Person of the Year (Joint Award): Jacob Frusher

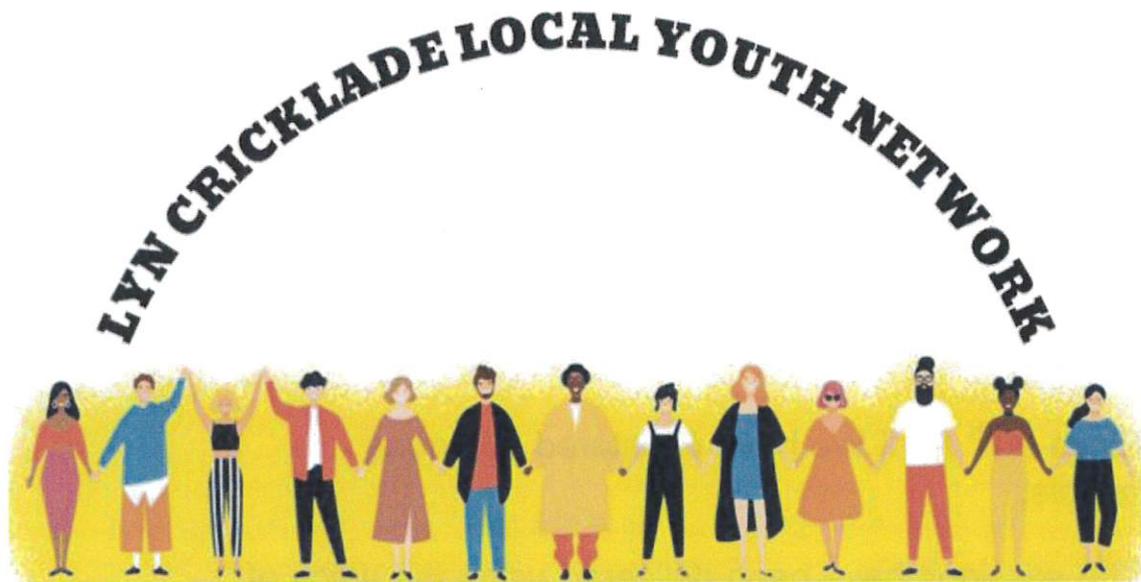
Nomination Statement: During the first lockdown of 2020 Jacob stepped forward and volunteered at Londis Cricklade to help with their new home delivery service. Over the course of 20 weeks he used his bike with a trailer attached and made over 500 deliveries of food and other essential items, equating to over 2 tonnes of deliveries. Jacob worked tirelessly and faced many challenging weather conditions and also a strain on his bike and trailer, which resulted in a broken rear spindle on his bike, but as soon it was repaired by himself, he was back out on the road. Well done Jacob.

Community Group of the Year: Cricklade Band

Residents wrote: We are nominating Cricklade Band as we really enjoyed hearing the band play on the lead up to Christmas around the town. We found their determination to perform in the really difficult circumstances due to covid restrictions uplifting. It was such a good way of lifting the spirits of the whole town.

The Cricklade Community Award: The People of Cricklade

Nomination Statement: Like all towns and villages in the country, 2020 was a difficult year in the recent history of Cricklade. However, there have been acts of generosity and community spirit far too numerous to mention, and by a whole range of people. Therefore, it would not be appropriate to give the award to just a single individual. We feel the award should be made to the residents of Cricklade. A special award for these difficult times. If you have helped a friend or neighbour by giving them a lift to the hospital for an appointment, collected some shopping or prescription, gave a donation to the food bank, phoned someone living on their own for a cheery chat, or exchanged greetings with other residents when out for your daily walk, then this award is for you. Thank you for your contribution to making Cricklade such a delightful place.



LYN monthly report from Neil Tustin, Youth Activities Co-ordinator for Cricklade

A little bit about myself I am a youth football coach from Swindon. As well as organising the LYN and special events in school holidays, I work alongside Polly at the Thursday night Sports and Activities Project. Inspire to Aspire oversee the work that I do, and Gemma the MD has many years' experience working with young people.

Current provision in Cricklade is:

Tuesday nights The Rise Trust host a youth club in the youth centre which has also been an amazing success with 15 children attending each week doing a range of activities and having snacks including toasties.

Thursday nights Inspire to Aspire host the Sports and Activities project which has also been a fantastic success with between 10 and 15 kids attending. The first hour the children have a social area to play games including table tennis and table football and eat healthy snacks which are on sale from the kiosk. The second hour we are in the sports hall where the young people have sports they have chosen.

This month I began my work as the Youth Activities Co-ordinator. Following Covid our key priority is to get the LYN meeting again, so the young people's voices are at the heart of everything we do. Attached to this report is the poster for our first meeting this year which will be held in Jun at the youth Centre. From this meeting we will plan a diverse programme of activities throughout the summer break on Thursday evenings at the youth centre. These events will include participating in activities with informal learning, talking to local police emergency services about their jobs around the local area and how the youngsters can get into them sort of jobs as a career also I'd like to invite teachers, college lecturers and people working within sports sectors also local artists and musicians. I have also been doing lots of learning modules this month on loads of subjects including mental health which is something very close to my heart.

Yours gratefully Neil

Hello@inspiretoaspire.club

Monthly Reports from Youth Work Providers.



Here is a breakdown of the Cricklade RISE youth sessions-

Since 20th April We have registered 20 young people.

The sessions have been delivered using the voice of the young people who we were engaging with during the detached outreach sessions. They requested a café style where they can choose to take part in activities with their friends or just have a safe space to come to.

We have played card games, served toasties and drinks. Young people have received outreach about a range of issues and signposted to other agencies such as motiv8 and building bridges project. We are planning focussed outreach sessions with the group.

We have been giving young people free toasted sandwiches as the majority of young people have been not going home before the Session and spoke bout being hungry.

INSPIRE TO

ASPIRE

Cricklade Sport and Activities – May – 2021

Summary from Polly Whinfrey – lead youth worker:

Thursday evening youth club has continued to be popular with a few new faces coming each week.

This month we have offered a netball session with myself (level 2 qualified England netball coach) as well as Tag rugby, rounders.

We also had Cricket, for which we had a local cricket coach Danni, who has 15 years' experience playing at county and professional level. Danni enjoyed her time with the group and has offered us another session when the young people want one.

We are looking into arranging more activities that can be done in the youth centre as a back up for when the young people are getting bored of table tennis and table football.

We also had a visit from PCSO Beasley who spent most of the session with us on 27th May. This is the beginning of a great working relationship between the local police, the young people and Inspire to Aspire for the benefit of the people of Cricklade.

This month the tuck shop has generated £20 and we made no purchases from these funds this month so our running total is £31. Gemma purchased a rugby ball for the group from Inspire to Aspire central funds

Sessions
Attendance

May

6th May – Netball
(15)

13th May – Tag
Rugby (14)

20th May –
Rounders/Kick
rounders (10)

27th May – Cricket
(10)

Coming Up

No session 3rd June
due to half term.

We will be
returning on 10th
June with a football
session led by Neil
(FA Coach). During
the first hour we
will plan the sports
activities for the
next half term.

DEVELOPMENT OF THE YOUTH CLUB:

- We are going to develop some team game session in order to address the girl/boy divide in the group
- We will be getting the young people to design their notice boards to brighten up the youth centre
- Discuss with young people if they'd rather do 1 sport of 1 hour in the hall or 2 sports for 30 minutes each?
- Alongside the councils offer of purchasing items the Inspire to Aspire team are going to create an Amazon Wishlist where people who wish to support our work can purchase items for us.

THINGS WE NEED TO WORK ON:

Need to think of a greater variety of activities to do in the youth centre.
Invest in some board games and a flipchart whiteboard and pad.

LYN CRICKLEADE LOCAL YOUTH NETWORK



INVITE TO WELCOME MEETING WEDNESDAY EVENING 30 TH JUNE



hello@inspiretoaspire.club /contact me
for details and any information Neil

YOUR YOUTH NETWORK